



CHARIS ANNUAL REPORT 2016

MERCY RECEIVED MERCY SHARED

1 OCTOBER 2015 – 30 SEPTEMBER 2016



“

Let us be renewed by God's mercy, let us be loved by Jesus, let us enable the power of his love to transform our lives too; and let us become agents of this mercy, channels through which God can water the earth, protect all creation and make justice and peace flourish.

”

POPE FRANCIS
(Easter Urbi et Orbi message on March 31, 2013)

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ARCHBISHOP'S MESSAGE



Most Rev. William Goh, Archbishop of Singapore with the students at Don Bosco School, Cambodia - a school which ACTS has been supporting since 2006.

DEAR BROTHERS AND SISTERS,

IN THIS YEAR OF MERCY, WE ARE REMINDED OF GOD'S BOUNDLESS LOVE FOR US. LIKE THE PRODIGAL SON, WE ARE ASSURED OF OUR HEAVENLY FATHER'S LOVE AND FORGIVENESS, EVEN WHEN WE DO NOT DESERVE IT. AS WE EXPERIENCE THE JOY OF RECEIVING GOD'S MERCY, WE ARE CALLED TO ALSO DEMONSTRATE HIS LOVE AND MERCY TO OTHERS — TO LET THEM SEE THROUGH OUR WORDS AND ACTIONS THAT GOD CONTINUES TO CARE AND PROVIDE FOR THEM. EVEN AS WE GIVE, WE RECEIVE. JESUS IN THE BEATITUDES TELLS US, "BLESSED ARE THE MERCIFUL: THEY SHALL HAVE MERCY SHOWN THEM." (MATTHEW 5:7).

Pope Francis echoed this message at his Jubilee Audience: "Experiencing mercy renders us missionaries of mercy, and to be missionaries allows us to grow ever more in the mercy of God". Indeed, God's mercy is shown best when we, His church, carry out His mission to the world.

By participating in the work of Caritas Humanitarian Aid & Relief Initiatives, Singapore (CHARIS), we can help bring God's mission of love and mercy to our brothers and sisters in the region.

In particular, after Nepal was struck by two major earthquakes on 25 April 2015 and 12 May 2015, the Catholic community in Singapore donated S\$500,000 to help the survivors of both natural disasters. These funds have been used to provide immediate relief and to reconstruct houses in a village in Balthali, Nepal.

In recent months, we have also seen floods, typhoons and earthquakes in The Philippines, India, Pakistan, Sri Lanka and Myanmar, causing many to lose their homes and livelihoods. Droughts have brought a shortage of food and water in Cambodia. The ongoing humanitarian crisis in The Middle East has also caused many refugees to flee their homes in search of safety.

This Annual Report provides a summary of how CHARIS and its 23 affiliates have been working to provide aid, mitigate the suffering, and rebuild the lives of people in these countries.

But more remains to be done. We can all be inspired by the example of St. Teresa of Kolkata, who was canonised on 4 September 2016. She taught so many of us the meaning of humility, love and compassion, and how we can reach out to those who have been rejected

by their own families and the world. Following St. Teresa's lead, let us turn thoughts and ideas into action, to go out of our homes into the community — and into the region, to show God's love and mercy to others.

I thank all donors and volunteers of CHARIS and its affiliates for your contributions over the past year and look forward to your continued support in the year ahead. God bless you all.

Yours in Christ,
Most Rev. William Goh
Archbishop of Singapore

Caritas Humanitarian Aid & Relief Initiatives, Singapore (CHARIS) is the umbrella body for overseas humanitarian aid by the Archdiocese of Singapore. CHARIS is a member of Caritas Singapore and was launched on 20 August 2010 by His Grace, Emeritus Archbishop Nicholas Chia.

CHARIS is part of Caritas Internationalis which is made up of over 160 Catholic relief, development and social service organisations working together to build a better world for the poor and marginalised in over 200 countries.

Inspired by the Catholic faith, CHARIS is the helping hand of the Church — reaching out to the poor, regardless of race or religion, to build a world based on justice and fraternal love.

VISION

TO BE THE CATHOLIC HUB AND MODEL FOR PROACTIVE AND
TIMELY HUMANITARIAN RESPONSE IN ASIA AND BEYOND.

MISSION

TO COORDINATE THE ARCHDIOCESAN RESPONSE
TO DISASTER AND HUMANITARIAN NEEDS IN FULFILMENT
OF THE CHURCH'S SOCIAL MISSION.

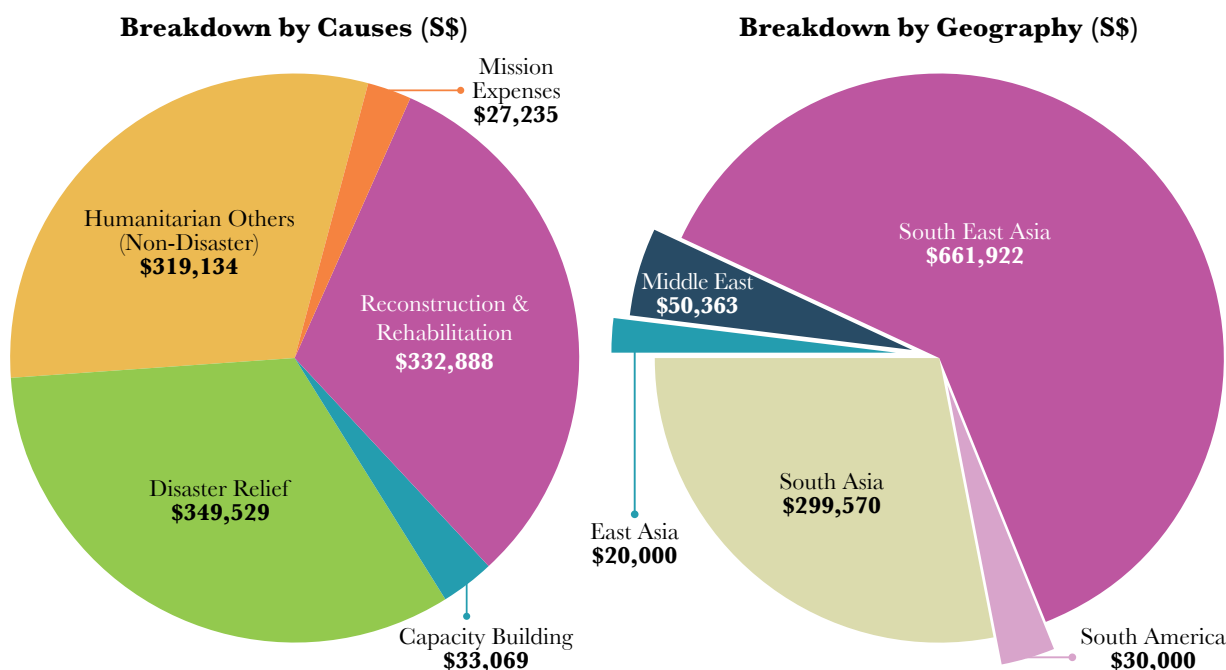
FY2016 FINANCIAL HIGHLIGHTS

(1 OCTOBER 2015 TO 30 SEPTEMBER 2016)

	General Fund S\$	Humanitarian Aid Fund S\$	Total S\$
Donations & Grants	181,771	264,740	446,511
Other Income	21,132	22,552	43,684
Total Income	202,903	287,292	490,195
Charitable Activities	162,264	1,080,233	1,242,497
Direct Costs^(b)	-	1,061,856	1,061,856
Support Costs	162,264	18,377	180,641
Fundraising Costs	40,612	5,755	46,367
Governance Costs	77,618	8,791	86,409
Total Expenditure	280,494	1,094,779	1,375,273
Net Income	(77,591)	(807,487)	(885,078)
Reserves	1,468,638	1,088,286	2,556,924

CHARITABLE ACTIVITIES 2016

TOTAL: S\$1,061,856



Notes

- (a) The details of the financial statements and breakdown of charitable activities are provided in the Financial Report from page 37 to 68.
 (b) Please refer to Note 7.2 in the financial statements for details.



COMPASSION

TO ENGENDER EMPATHY FOR ALL IN NEED OF HUMANITARIAN AID AND INSPIRE COMPASSION GROUNDED IN THE SCRIPTURES AND SOCIAL TEACHINGS OF THE CHURCH.

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DISASTER RESPONSE

CHARIS' OPERATIONAL ROLE IS TO COORDINATE THE SINGAPORE ARCHDIOCESAN RESPONSE TO DISASTERS. ACTIVITIES FOR DISASTER RESPONSE CAN BE VIEWED IN THREE STAGES: PREPARATION, RELIEF AND RECONSTRUCTION.

PREPARATION

CHARIS responds rapidly to disasters by engaging our partners in the following activities:

- Stockpiling critical items such as water filters and necessities with The GoodWater Company.
- Identifying and arranging sustainable water solutions such as Lien AID's Community Water Enterprise.
- Forging contacts with local Caritas organisations in the region.

RELIEF

Governmental and international agencies are often the first on the scene in the immediate aftermath of any major disaster.

CHARIS connects with local Caritas organisations to understand the disaster impact and the needs on the ground. CHARIS offers relief supplies like food rations, sanitation and hygiene kits, and water purifiers. Monetary aid is also given to the victims. CHARIS also mobilises the Catholic community for support and prayers.

RECONSTRUCTION

CHARIS works with local Caritas organisations and its affiliates to coordinate reconstruction projects.

The reconstruction phase begins after the initial relief efforts and can go on for many years to restore physical infrastructure as well as livelihoods of the disaster survivors.

Many of the reconstruction projects involve grant aid and CHARIS mobilises volunteers by way of mission trips for reconstruction efforts to disaster affected countries.



1. Cardinal Luis Antonio Tagle, President of Caritas Internationalis gives a food bag to a refugee family as they arrive in a transit camp in Idomeni, Greece.

2. CHARIS works with The GoodWater Company to stockpile tarpaulin sheets, which are ready to be shipped when a disaster strikes in the region.

3. A boy from Gyaung Gyi village in Myanmar using water purifiers offered by CHARIS after Cyclone Komen in 2015.

4. CHARIS volunteers aiding in reconstruction work in Sri Lanka in 2016.

TYPHOON KOPPU

On 14 October 2015, Typhoon Koppu made landfall in Central and Northern Luzon, resulting in landslides and floods which destroyed the homes and livelihoods for many. CHARIS granted S\$50,000 to survivors in the form of sanitation, hygiene kits and mosquito nets.



WHEREVER PEOPLE ARE SUFFERING, MAKE IT YOUR TASK TO SERVE THEM — ST. POPE JOHN PAUL II



2



3

Haze Crisis

S\$10,000 was granted to KARINA — Caritas Indonesia in October 2015 to distribute about 76,000 masks to families in Sumatra.

Pakistan Earthquake

S\$20,000 was disbursed to Caritas Pakistan after a 7.7 magnitude earthquake struck the Hindu Kush region which damaged 107,903 homes and killed 280 people. The relief efforts included providing hygiene kits, winterisation packages and emergency shelter facilities.

Typhoon Nona

S\$30,000 was disbursed to Caritas Philippines in December 2015 to support relief operations for 180,889 families affected by Typhoon Nona. Relief packs, shelters and financial aid were provided to the affected families.

Kumamoto Earthquake

S\$20,000 was granted to Caritas Japan, after a magnitude 7.8 earthquake struck. Food, shelter and other necessary support was used to aid ground relief efforts for victims affected by the disaster.

Ecuador Earthquake

S\$30,000 was granted to Caritas Ecuador for aid and relief efforts for the victims of the 6.1 magnitude earthquake.

Sri Lanka Floods

S\$20,000 was granted to Caritas Sri Lanka in May 2016 for aid and relief efforts. Dry food items and non-food items were distributed to the survivors of the flood.

1. Houses in Northern Luzon battered and destroyed by heavy rains and strong winds caused by Typhoon Koppu.

2. Roads in Kumamoto blocked by collapsed houses after a magnitude 7.8 earthquake shook the city.

3. Families gathered outside their damaged homes after the earthquake in Ecuador.

HUMANITARIAN RESPONSE

BEYOND RESPONDING TO NATURAL DISASTERS, CHARIS ALSO SEEKS TO ALLEVIATE HUMAN SUFFERING CAUSED BY ADVERSE CIRCUMSTANCES SUCH AS WAR, CIVIL STRIFE, CRISIS AND POVERTY. CHARIS PROVIDES GRANTS IN RESPONSE TO HUMANITARIAN REQUESTS FROM MEMBERS OF THE INTERNATIONAL CARITAS NETWORK AND OTHER CATHOLIC ORGANISATIONS.



Caritas Cambodia

In July 2016, CHARIS granted S\$49,000 to construct 24 units of water pump machines that will provide water for agriculture and livelihood for villages impacted by the prolonged drought in Cambodia.

KMSS — Caritas Myanmar

In October 2015, CHARIS granted S\$86,000 to provide access to clean water to 12 villages in Pyay, Myanmar.

Caritas Thailand

In October 2015, CHARIS granted S\$25,263 to give immediate assistance, psychological support and legal services for the Rohingya refugees in South Thailand.

Social Economic Development (SED) Galle — Caritas Sri Lanka

In January 2016, CHARIS granted S\$25,854 to construct 30 toilets and 20 Biosand Water Filter in Deniyaya and a water system and 30 Biosand Water Filter for Army Ela village.

Caritas India

In June 2016, CHARIS granted S\$100,000 to establish a joint collaboration to support cases of small and medium emergency situations.

Caritas Jordan

In October 2015 and September 2016, CHARIS granted S\$25,000 and S\$50,000 to support a health assistance, emergency and recovery program for Syrian refugees.

Caritas Jerusalem

In September 2016, CHARIS also granted S\$30,000 to provide essential medical and social services to the needy in Gaza.

Affiliates of CHARIS and other Catholic organisations undertake direct humanitarian work on the ground. CHARIS supports their work by providing grants, mobilising volunteers and promoting their humanitarian efforts. Some of their efforts are:

acts29

In March 2016, CHARIS granted S\$74,300 to build an evacuation centre for 200 people in Romblon, Philippines.

Canossian Daughters of Charity

In October 2015 and March 2016, CHARIS granted S\$70,000 for construction and infrastructure cost of a vocational centre in Nyaungshwe, Myanmar. To prevent the spread of Dengue and Malaria, CHARIS provided 100 pieces of mosquito nets for various Canossa boarding houses in Myanmar.

Clare's Missionary

In July 2016, CHARIS granted S\$11,000 to construct a multi-purpose study hall for needy hostel students in Sabah, Malaysia.

M3 and Sacred Heart of Jesus Church

In September 2016, CHARIS granted S\$22,743 to construct a water tank, brick filter tank and pipeline to supply clean water to 250 families in Dorokhu, Myanmar.

Project Kyrie

In October 2015, CHARIS granted S\$22,800 to construct five bathrooms and latrines for 30 families in a leprosy village in Chennai, India.

Daughters of Mary Help of Christians

In March 2016 and September 2016, CHARIS granted S\$32,400 to construct 80 houses in Kalay for families affected by a flood and landslide caused by Cyclone Komen. CHARIS also granted S\$4,084 for emergency relief operations for flood victims in Patheingyi, Myanmar.

1. A dentist working with Caritas Jordan to provide dental care to Syrian and Iraqi refugees.

2. With the new toilets, the spread of infectious diseases caused by human excreta would be minimised. A happy villager with a completed toilet in Deniyaya, Sri Lanka.

3. An aerial view of the acts29 evacuation centre nearing its completion in Romblon, Philippines.

4. Workers building the foundation of the bathrooms. These would greatly improve the sanitary and hygiene conditions of the lepers in Chennai, India.

5. The Canossian Daughters of Charity are hoping that the vocational centre would provide the necessary skills for youths from poor families in Nyaungshwe, Myanmar.



MERCY INSTILLS IN US THE COURAGE TO LOOK
TO THE FUTURE WITH HOPE. — POPE FRANCIS



CAPACITY

TO HELP BUILD THE CAPACITY AND CAPABILITIES
OF CATHOLIC ORGANISATIONS UNDERTAKING
OVERSEAS HUMANITARIAN WORK.

Formation13

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FORMATION

CHARIS' FORMATION PROGRAMMES SEEK TO PROVIDE RELEVANT SPIRITUAL DIRECTION AND REFLECTION FOR THOSE ENGAGED IN OVERSEAS HUMANITARIAN WORK. CHARIS MISSION GROUPS ATTEND A FORMATION TRAINING SESSION BEFORE MISSION TRIPS, SO THAT THEIR MISSION WORK IS ALIGNED WITH THEIR FAITH FORMATION.

From February to March, CHARIS conducted a series of talks, ***What is Christian Mission?*** as a starting point for Catholics who are interested in serving and doing mission overseas. Due to an overwhelming response to the talks in 2015, CHARIS decided to do a 2nd run of the talks. Many participants believed in the need to develop their personal faith before participating in mission trips.

CHARIS also conducted a workshop — on the study guide ***Light to the World*** for its affiliates and volunteers. The workshop enabled participants to facilitate group reflection sessions while on mission.

Dr. Jolene Jerard was invited to share on the topic — ***Their Faith, My Journey*** so that affiliates and volunteers could discuss the importance of experiencing humanity in communities through the eyes of faith, especially when working with communities of different religions.

A spiritual retreat, themed ***Mission Conversation*** was organised for the board, affiliates and staff. The retreat aimed to have participants reflect on who they are as human persons, how they dialogue in a community and evaluate how they address the needs of the community.



1. CHARIS volunteer Kok Xuan Er (in green) training a young local from Deniyaya on how to assemble the parts for the Biosand Water Filter.

2. CHARIS volunteers and affiliates at the 'Light to the World' training.

3. Participants at the CHARIS spiritual retreat were encouraged to ponder on the dignity of the human person.

4. Fr. Gerard Louis sharing his thoughts on Jesus, The Trinity and mission at "What is Christian Mission?".

CAPACITY BUILDING

AS THE ENABLING BODY FOR OVERSEAS HUMANITARIAN WORK, CHARIS SEEKS TO BUILD THE CAPACITY OF ITS AFFILIATE MEMBERS.



1. Proud volunteers, Caritas staff and local community members celebrating the completion of the Biosand Water Filter in Cebu.

2. The result of the Biosand Water Filter — clear drinking water with no pathogens and water borne viruses.

3. Volunteers assembling the parts and measuring out drilling holes for the pipes of the Biosand Water Filter.

4. CHARIS volunteers learning the technique of washing the sand and gravel.

During the year, several dialogue and knowledge sharing sessions were held to better understand the members' development needs and plans. CHARIS organised various talks, workshops, and training sessions to develop the skills and knowledge of its members. CHARIS conducted the Biosand Water Filter workshop, which was attended by volunteers from CHARIS mission trips and affiliate members.

The workshop aimed to equip participants with skills that would allow them to build the tanks from start to finish. The participants would then transfer the skills to the communities they work with while on mission.

IF YOU HAVE GOD AS THE
CENTER OF ALL YOUR ACTION,
THEN YOU WILL REACH
THE GOAL.
— BL. PIER GIORGIO FRASSATI

This year, CHARIS organised a first aid knowledge share. The sharing included an introduction to First aid and recognising signs and symptoms of common injuries and illnesses.

To enable its affiliates and volunteers to respond more effectively, CHARIS has established a Humanitarian Resource Centre which showcases equipment and supplies for overseas humanitarian and relief work.

5. A volunteer learning to tie a triangular arm sling at the first aid knowledge share.

6. The Humanitarian Resource Centre at the Catholic Centre on 55 Waterloo St, #07-02, Singapore 187954.

7. Solar and dynamo light solutions available at the CHARIS office.





CONNECTION

TO ESTABLISH A COMMUNITY FOR CHARIS AFFILIATES, PARISHES
AND LOCAL HUMANITARIAN ORGANISATIONS AND TO STAY
CONNECTED WITH THE CARITAS AND OTHER REGIONAL NETWORKS.

Volunteers17

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VOLUNTEERS

VOLUNTEERS FORM AN INTEGRAL PART OF CHARIS, CONTRIBUTING THEIR TIME AND EFFORT TO ASSIST IN A MYRIAD OF FUNCTIONS AND ACTIVITIES.



They help in the organisation of events like the biennial Humanitarian Forum & Fair and in the coordination of mission trips. They also help in the office, from processing donations to communicating and marketing our work.

Volunteers are also the lifeblood of the overseas humanitarian trips (by CHARIS or its affiliates). Volunteers are encouraged to lead the trips, recruit and match like-minded individuals for the missions.

CHARIS has also initiated a Parish Ambassador (PAs) Network, with the appointment of eight PAs. They are official envoys between CHARIS and parishes.

To foster camaraderie and recognise the tireless efforts and contributions of its volunteers, CHARIS plays host to an annual volunteer appreciation event.

“By God’s graces and His soft promptings, I chose to volunteer with CHARIS. The journey first started during the Humanitarian Forum & Fair 2015. I then took part in the mission leader training trip jointly organised by CHARIS and Barre to Kontum, Vietnam in 2015. There I realised and was grateful to God for calling me back to His fold and for preparing me all these years while I was overseas to be a witness of His love.”

“Today, I continue to serve on the Membership and Humanitarian Forum & Fair steering committee at CHARIS. I also serve with CHARIS’s affiliates like Barre, Epiphany and the Canossian Daughters of Charity. Perhaps, it should not be questions such as ‘Why? What? When?’ that keeps one on the ‘starting block’ to serve as a volunteer. Just begin! And pray to God for His grace to continue on the mission to serve and love His people. To God be the glory always and forever!”

— Martin Teo

“I joined the CHARIS mission trip to Bogo City, Cebu, Philippines in 2015 after having been on several house-building trips with other organisations. The previous trips were good learning experiences, but there was something missing. The CHARIS trip emphasised on reflection based on the Catholic Social Teaching. This helped me to articulate and reflect on what it means to give and receive.

It is easy to feel pity when people affected by a disaster are just faces or names on the TV. However, coming face to face with the people who have lost their homes to the typhoon, what I felt was not pity, but a deep admiration at how they have re-built their lives. They planted Okra at their houses, painted their doors pink and put up posters of the Virgin Mary in their houses.

This was a striking lesson for me – that no matter how poor or how disadvantaged people are, they have dignity and they don’t want to be passive recipients, but want to contribute too.”

— Marissa Chew

1. Syrian refugees learning handicraft skills. To ensure a livelihood for themselves, they sell what they produce.

MISSION TRIPS

CHARIS AND ITS AFFILIATES ORGANISE MISSION TRIPS THAT PROVIDE OVERSEAS OPPORTUNITIES FOR CATHOLICS TO PUT THEIR FAITH INTO ACTION. THESE MISSION TRIPS ALSO HELP TO ENCOURAGE THE PERSONAL FORMATION AND GROWTH OF THE MISSIONERS IN OVERSEAS MISSION WORK.

CHARIS missions are organised with the following objectives:

- To assist in post-disaster reconstruction work in disaster-affected areas, such as house-building and other infrastructure support.
- To support the humanitarian efforts of Caritas affiliates and other Catholic organisations working in countries within the region.

An important aspect of CHARIS' mission trips is the formation conducted before, during and after the trip. These sessions emphasise the Catholic Social Teaching and their applicability to mission work.



CHARIS — RELIEF AND REHABILITATION UNIT (RRU) CEBU HOUSE BUILDING AND BIOSAND WATER FILTER, PHILIPPINES (29 NOV – 5 DEC 2015)

A team of 25 missionaries headed to Cebu City, Cebu to work alongside the survivors of Super Typhoon Haiyan in the building of transitional houses. This is a project CHARIS supported with the generous donations from the Singapore Catholic community.

CHARIS also trained the local community and RRU staff on the building of the Biosand Water Filter. RRU will be replicating the system and transferring the knowledge of building the system to other communities.

CHARIS — SED GALLE TOILET BUILDING AND BIOSAND WATER FILTER, SRI LANKA (12 – 18 JUN 2016)

A team of 10 missionaries headed to Sri Lanka to work alongside villagers who belonged to minority groups that have been marginalised by society. The team assisted to build toilets and Biosand Water Filters, a project that was supported by CHARIS. Here, SED Galle and the local community was trained in building the Biosand Water Filters and will be replicating the system to other villages in Deniyaya.



1. CHARIS participants together with the SED GALLE staff and scholars.

2. Participants of the CHARIS — RRU mission trip celebrating the completion of the foundation of the transitional house in Cebu City.

3. CHARIS participants Adeline Tan and Michelle Ng washing gravel for the Biosand Water Filter in Cebu City.

4. CHARIS missionaries in Sri Lanka transporting bricks for a toilet using a makeshift slide.



CHARIS affiliates organise many mission trips which cater to a broad range of humanitarian needs. Some of these trips held during the year include:

ACTS led four mission trips bringing 200 participants to Battambang, 350 to Phnom Penh, 40 to Myanmar and 20 to Vietnam. ACTS conducted education programs, provided food aid, medical services and basic repairs and painting works.

Barré Group led 6 mission trips to Kontum, Vietnam. They worked with sponsors and volunteers from Singapore to provide English lessons to ethnic minorities.

The Canossian Daughters of Charity organised mission trips for volunteers to teach the



village educators and children in Children's Homes, conduct Christmas Cheer and run camps for children and youth in different parts of Myanmar.

Clare's Missionary

distributed solar lights to the villagers in Babagon, Sabah. Missioners also conducted an "English-in-Camp" at St. Maria Goretti Girls' Hostel in Binaong, Sabah.

iCARE conducted a medical mission to Batam and a hygiene, nutrition education, health screening and immersion trip to the children's education and boarding house in Tanjung Pinang.

ICPE Mission organised weekly meetings for resettled children in Tagaytay, Philippines and coordinated weekly



meetings for youth and adults in Montalban, Philippines. Volunteers participated in reverse carolling, sharing of donated clothes, giving of educational materials to children and prison outreaches.

M3 conducted lessons for village children, coached educators on livelihood skills, provided health care and prepared enrolment for a vocational school in Myanmar. They worked with the authorities and experts to provide case management for the sick, oversee livelihood projects and sustainability projects.

SiGN started another mission field in Myuang Myeik Myanmar, to help with the faith formation at a village school started by Father Ben, a local priest.



5. An ACTS participant carrying out painting works while on a mission trip.

6. A Canossian Daughters of Charity volunteer (in pink, center) showing the young educators how to convert junk into sellable items.

7. Clare's missionary volunteer (stripped t-shirt, far back) with students part of the "English-in-Camp" program in Sabah.

8. iCARE's mission to Tanjung Pinang encouraged students at a boarding house to adopt healthier lifestyles and eating habits. Here, students serve up food they prepared during their cooking class conducted by iCARE.



CATALYST

TO CATALYSE VOLUNTEER EFFORTS AND TO LEAD, SHARE AND MOBILISE EFFORTS TO SUPPORT HUMANITARIAN NEEDS.

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AFFILIATES BOARD CONNECT III

CHARIS HOSTED ITS THIRD AFFILIATES BOARD CONNECT (ABC) HELD ON SATURDAY, 23 JANUARY 2016. THE BIENNIAL EVENT ORGANISED BY CHARIS AIMS TO FOSTER COLLABORATION AND PARTNERSHIP BETWEEN AFFILIATE GROUPS. THE THEME FOR THIS YEAR'S DIALOGUE WAS "THE WORLD CRIES OUT — ACHIEVING SUSTAINABLE DEVELOPMENT".

This year's dialogue featured a special look into Pope Francis's encyclical, *Laudato Si*. The encyclical was expounded upon by our guest speaker, the late Prof. Michael Quah of The National University of Singapore's Department of Chemical and Biomolecular Engineering. His sharing presented the science behind *Laudato Si*.

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1. Volunteers sharing a moment of laughter with the children during the CHARIS-RRU mission trip to Cebu, Philippines.
 2. The late Prof. Michael Quah emphasised to participants that when the planet deteriorates, it is always the poor who suffers first.
 3. Participants discussing on how the Pope's encyclical can be applied to their missions.

Many of the affiliate members found the dialogue session this year to be useful and relevant to their humanitarian work. Affiliate members shared about their missionary work and also discuss how they can apply the Pope's call to action to their mission abroad.



HUMANITARIAN AID FUND

THE HUMANITARIAN AID FUND (HAF) WAS ESTABLISHED TO SUPPORT THE OVERSEAS HUMANITARIAN WORK OF THE CHURCH IN SINGAPORE. DONATIONS TO THE HAF ARE RAISED FROM THE LOCAL CATHOLIC COMMUNITY.

The monies collected are used to provide grants to organisations undertaking disaster relief, humanitarian work, and for the operations of CHARIS.

CHARIS relies on direct donations, as well as appeal envelopes, often distributed after a disaster to all the parishes. In addition, there is an annual fund-raising exercise. The latest fund-raising, themed “Mercy Received, Mercy Shared”, took place in September 2016.

Requests for grants for the HAF go through a rigorous grant process that includes application, evaluation, approval, disbursement, monitoring and reporting. The grant process and principles of CHARIS funding are available to all grant applicants and published on the CHARIS website.

1. Typhoon Haiyan survivors in Cebu now have a place to call home with the generous and overflowing support of the Catholic community in Singapore.
2. In the immediate aftermath of Cyclone Komen, CHARIS was able to send water purification bottles to provide clean drinking water for the survivors of the flood.



During the year, CHARIS processed more than 30 grant requests. A total of S\$652,023 was given out as grants.

HUMANITARIAN FORUM & FAIR

THE BIENNIAL HUMANITARIAN FORUM & FAIR (HFF) PROVIDES A PLATFORM FOR DIALOGUE AND ENGAGEMENT IN HUMANITARIAN INITIATIVES WITHIN THE REGION. THE NEXT HFF WILL BE HELD ON SATURDAY, 10 JUNE 2017 AT CATHOLIC JUNIOR COLLEGE.



Work is already underway to prepare for HFF 2017. The key highlights planned include:

- The theme of “Impact” will be discussed by international and local speakers.
- Most Rev. William Goh, Archbishop of Singapore will be celebrating the closing Mass at the event.
- A fair showcasing humanitarian work done by some 30 organisations with volunteer opportunities for overseas humanitarian work within the region.

3. Most Rev. William Goh, Archbishop of Singapore at HFF 2015 encouraging participants to go beyond their comfort zones to bring love and hope to brothers and sisters overseas.

4. CHARIS affiliate, Epiphany, explaining and recruiting volunteers for their education mission in the Riau Islands at HFF 2015.



WHO WE ARE

MEET THE PEOPLE WHO LEAD AND DIRECT THE WORK OF CHARIS, AND THOSE WHO UNDERTAKE THE EVERYDAY OPERATIONS.

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AFFILIATES

AFFILIATE MEMBERS ARE CATHOLIC ORGANISATIONS AND GROUPS WITHIN THE ARCHDIOCESE OF SINGAPORE WHO ARE INVOLVED IN OVERSEAS HUMANITARIAN WORK. THERE ARE 23 AFFILIATES TO DATE AND CHARIS CONTINUES ITS OUTREACH TO HELP ALL WHO ARE ENGAGED IN OVERSEAS HUMANITARIAN WORK. MORE INFORMATION OF THESE GROUPS CAN BE FOUND ON THE CHARIS WEBSITE.



A CALL TO SHARE (ACTS)

ACTS began in 2007 by Church of Our Lady Queen Of Peace to bring Christmas joy to children of the Don Bosco School in Cambodia. It has since become a multi-parish, multi-religious volunteer organisation and continues to provide medical and educational assistance to improve the lives of impoverished Cambodians. ACTS contributes to a “Food & Oil” programme for over 5000 children of the poorest families in Battambang, Phnom Penh, the Philippines, Vietnam and Myanmar. It also contributes to the building of schools and educational facilities for the young. Today, over 650 volunteers make the annual mission trips.



ACTS29

acts29 started in 2002 with a group of Singaporean youths who went to the Payatas Dumpsite of Quezon City, Philippines. It has grown to be a community of Singaporeans and Filipinos committed to simplicity, solidarity and engaged in a mission of love. Today acts29 builds communities and provides direct services to the areas they serve in and forms youths to transform communities. acts29's formation and volunteer houses are based in sub-urban, Montalban, Rizal, Philippines.



BARRÉ

Barré is a voluntary group that has been working with underprivileged children in Southeast Asia since 2010. The group has provided support to refugee children at the borders of Thailand from Myanmar from 2010 to 2012. Since then, the group has started a new partnership with Kontum Missionaries and Friendship (KMF), working to support the underprivileged children of ethnic minority groups in South Central Vietnam.



CANOSSIAN DAUGHTERS OF CHARITY

The Canossian Daughters of Charity are engaged in ministries of charity to communicate God's love through service to the poorest and bringing meaning to their lives. Their humanitarian work in Myanmar involves the formation of children and youth, training young women to be educators of children in villages and the setting up of a small vocational training centre to equip disadvantaged youth with hospitality skills so as to prepare them to find employment. They share their mission with lay associates and volunteers who draw inspiration from the Canossian spirituality.



CATHOLIC MEDICAL GUILD (CMG)

CMG is a community of healthcare professionals which aims to provide a Catholic network and fellowship for its members and to encourage the ethical practice of science and medicine. CMG provides medical doctors for local free clinics, health talks, screenings and flu vaccinations for the clergy and religious. It also encourages and supports its doctors in medical humanitarian efforts.



CATHOLIC NURSES GUILD (CNG)

CNG is an association of nurses which strives to uphold nursing competence according to Christian moral principles. It fosters and promotes professional and spiritual growth of its members. It also participates in pastoral and community programmes for the sick, handicapped and elderly. It actively supports the work of several Catholic institutions including the Catholic Aids Response Effort, the Archdiocesan Commission for the Pastoral Care of Migrants & Itinerant People (ACMI), and the free clinic in the Church of the Risen Christ.



CLARE'S MISSIONARY

Clare's Missionary started in 2010, is based on the concept of Christ in the Marketplace. It embodies the twin spirit of service and evangelisation through education assistance as well as Bible story classes for non-Christian children on Sundays at Clare's Enrichment Corner in Yishun Street 72. For overseas outreach, it collaborates with the Franciscan Sisters of the Immaculate Conception in Sabah and organises missions to indigenous communities in Sabah.



COUPLES FOR CHRIST (CFC)

CFC is a worldwide family renewal ministry that seeks to renew and build strong Christian marriages and families within the parishes where it is present. Its two-fold mission is to build both the Church of the Home and the Church of the Poor. CFC Singapore runs the Christian Life Programme in parishes and organises mission trips to facilitate family life programmes.



EPIPHANY PARISH MISSION GROUP

Epiphany's mission is to evangelise through mission awareness among the parishioners of the Church of the Immaculate Heart of Mary (IHM). It provides aid to poor communities in the Riau Islands in Indonesia through its Teach & Learn English programme and other educational courses with the long-term aim of uplifting the standard of living of its target beneficiaries.



FATHER DAMIEN SOCIETY (FDS)

FDS is a lay apostolate social mission ministry that started in 2009 at the Blessed Sacrament Church. FDS supports needy causes in Singapore and neighbouring countries. It has served the needs of the orphans and orphanage at Rempang, Batam. FDS also supports a kindergarten at Punggor, Batam. FDS is also helping with the education of the youth in Bagong Silang, Philippines. FDS has also been working closely with SILRA, a home for rehabilitation of lepers.



FIDES

Fides is the Catholic student movement of the Singapore Management University (SMU). Its mission is to build an inclusive God-centred family that journeys together in faith and love, and to provide a sanctuary and a platform to inspire service. It organises weekly prayer meetings and Mass on campus, in the hope that members will be inspired to share with the larger Catholic community in Singapore and overseas, and to continue serving upon graduating from SMU.



FOCOLARE SOCIETY (MOVEMENT)

Focolare Movement is committed to building unity of the human family enriched by diversity. It has established several initiatives to support the livelihoods of people in parts of Indonesia such as the formation of an Indonesian cooperative to produce batik and other cultural products. Focolare has also set up social centres to support the education of children.



iCARE

iCARE was formed by a group of Catholic Indonesians and Singaporeans from different parishes with a common purpose and passion. The group aims to care for the less fortunate, improve human rights and spread the faith in the region through actions. iCARE's mission is to focus on the poor and needy in Indonesia, providing them with free medical and dental services, bible sharing, Sunday school, conduct Mass, distribution of ration, etc.



INSTITUTE FOR WORLD EVANGELISATION — ICPE MISSION

The ICPE Mission is dedicated to the formation and training of Catholics so that they may become more effective evangelists. In Singapore, through its woman-to-woman ministry, the ICPE Mission reaches out to the less privileged. Also, the ICPE Mission through its community in the Philippines serves the poor where it provides faith formation, medical assistance, clothes, vitamin supplements, education sponsorship, small scale microfinancing projects and training that empowers and provides skills for living.



JESUIT MISSION SINGAPORE (JMS)

Jesuit Mission Singapore is an extension of the Society of Jesus Malaysia-Singapore that promotes poverty alleviation and the establishment and ongoing development of the Society of Jesus in areas of great need. The three areas of interest are (1) fundraising for the mission of the Society of Jesus outside Malaysia-Singapore, (2) consciousness raising about the mission of the Society of Jesus in Asia-Pacific and beyond, and (3) establishing a volunteer base.



JESUIT REFUGEE SERVICE (JRS)

Jesuit Refugee Service (JRS) is a worldwide Catholic organisation with a mission to accompany, serve and defend the rights of refugees and forcibly displaced people. JRS Singapore supports the projects of fellow JRS organisations in South East Asia such as income generating projects, educational programmes, pastoral care, humanitarian relief and anti-human trafficking training. JRS Singapore's projects include the raising of awareness about human trafficking and provides support to the victims of human trafficking in Singapore.



LOVEWORKS

Loveworks is a young adults group based in the Church of St. Mary of the Angels. They carry out overseas mission work, in participation with the existing works of the Catholic Church. They believe in making a difference in the lives of the people they reach out to by being an instrument of God's love, and in the process, be transformed by him.



MAGDALENE MISSION MYANMAR (M3)

M3's mission is to provide basic needs and guide poor women, youths and children to find their identity, future and spirituality. M3 elevates the level of education of poor children by funding and training soft and hard skills to young and single ladies to teach at Canossian boarding houses.



NTU CATHOLIC STUDENTS' APOSTOLATE (NTU CSA)

NTU CSA is the Catholic student communities of the Nanyang Technological University (NTU) and the National Institute of Education (NIE). Its purpose is to gather like-minded students who are curious to know what God has in store for them, and those who are lost in their calling. CSA organises Masses on campus weekly as well as fellowship events to build better relationships among members in and outside of school.



NUS CATHOLIC STUDENTS SOCIETY (NUS CSS)

NUS CSS is the Catholic student movement of the National University of Singapore (NUS). Its mission is to build the personal and communal spiritual growth of its members. Through various events and activities, including overseas humanitarian aid, NUS CSS hopes to build a heart of ministry and service that extends to the wider universal Church.



PROJECT KYRIE

Project Kyrie believes that everyone can make a difference in the lives of others. It assists busy, kind-hearted individuals to help the less privileged in Singapore and overseas. Overseas, it caters to people in Cambodia, Myanmar, India, Indonesia, Malaysia, Thailand, Poland and Ukraine through proposing projects like the feeding of people living with HIV/AIDS amongst the poor in India to rebuilding of homes, toilets, furnishing of kindergartens, supplying of Milo to children in Myanmar etc. Project Kyrie always works with trustworthy stable partners on the ground to carry out the projects and they do the due diligence for busy individuals who wish to support the projects at hand.



PROJECT MICAH

Project Micah started after a group of Singaporeans brought festive cheer to underprivileged children in the Southern Shan state of Myanmar and were moved to greater action to improve education and living conditions to break the cycle of poverty. Project Micah hopes that through their works of service, the children may share the love of learning and be inspired to give back to their communities.



SOWERS IN GOD'S NAME (SiGN)

SiGN (Sowers in God's Name) is a Parish based overseas mission group from the Church of St. Francis Xavier, conceived on 5th September 2009, in the year of the Parish's 50th anniversary celebrations. Since then, we have sent numerous missions to Paitan in Sabah Malaysia in support the Franciscan Sisters of the Immaculate Conception. The mission work primarily centres on helping in the faith formation of children from villages around Paitan, and supporting kindergartens.

BOARD OF DIRECTORS



CHAIRMAN

Jenny Teng is currently Vice President of CAC Management Consultants International Singapore (a leading talent management company). Prior to joining CACMCI, Jenny held senior management positions at two of the world's largest software companies, namely Oracle Corporation and Microsoft Singapore. She is also Chairman of Crossings Café.

What does mercy mean to you?

"To me, mercy is synonymous with Mother Teresa, a tireless worker of mercy. It is compassion that is motivated by God's love."

DEPUTY CHAIRMAN

Philip Lim was formerly Brigadier General/Head Joint Logistics with the Ministry of Defence (MINDEF). He was the leading senior specialist on logistics and engineering matters to the Chief of Defence Force. In recognition of his contributions to the SAF, he was awarded the Commendation Medal (Military) in 1995 and the Public Administration Medal Silver (Military) in 2004. Philip is currently the Chief Executive Officer of Exploit Technologies which manages all A*STAR IP through to commercialisation as well as technology maturation and productisation projects.



What does mercy mean to you?

"When I see the sufferings and hunger in strangers, I feel their pain and sorrow as if they were my sons & daughters."



SPIRITUAL DIRECTOR

Rev Father Colin Tan, SJ, is the Regional Superior of the Jesuits (Society of Jesus) and had previously served on the Caritas Board for two terms.

What does mercy mean to you?

"Mercy is recognising the goodness and love of God beyond what we deserved for we are poor in goodness and mercy ourselves. Hence, I feel indebted to Jesus for loving me and gracing me with the desire to serve and help others needier than myself."



MEMBER

Cheryl Tang has been actively involved in the non-profit and philanthropy sectors in Singapore for several years. She currently serves on the Catholic Foundation and Asia Philanthropic Ventures and was formerly foundation director for the SymAsia Foundation. Prior to moving to the non-profit sector, Cheryl was a business consultant with Accenture, specialising in Human Performance, Communications and Training. She is an active volunteer, having served on various overseas missions as well as various initiatives locally and other projects with Caritas Singapore.

MEMBER

Edwin Sim has been a commercial and civil litigation lawyer for 18 years and is a Director of his own practice, Lexton Law Corporation. He is also a member of the Catholic Lawyers Guild. Edwin has volunteered before on overseas missions to Indonesia and continues to support local mission groups.



What are your hopes for CHARIS?

“That CHARIS continues to serve our affiliates and beneficiaries with love and dedication.”

MEMBER

Elizabeth Quah is currently a senior healthcare administrator. She worships at the Church of the Holy Family.



What motivated you to be a board member at CHARIS?

“It was a call from God to do His work, and with His grace I answered.”

MEMBER

Rev Msgr Philip Heng, SJ, is the Vicar General of the Archbishop in Administration and Finance, Religious, Interreligious and Ecumenical relations. He is a consultant of the Archbishop and an ex officio member of the Senate of Priests. He is appointed Rector of the Cathedral of the Good Shepherd, upon the completion of its renovation.



BOARD OF DIRECTORS

MEMBER

Jeremy Khoo was formerly from the Archdiocesan Commission for the Pastoral Care of Migrants & Itinerant People (ACMI) and is currently working at the World Toilet Organization. He also currently sits on the boards of Caritas Singapore, ACMI and the Episcopal Commission for the Pastoral Care of Migrants and Itinerant People (EMI). He holds an Advanced Graduate Diploma in the Pastoral Care of Human Migration and Mobility from the Scalabrini International Migration Institute in Rome.



What does mercy mean to you?

“Mercy without justice is the Mother of dissolution; justice without mercy is cruelty.”

— *St Thomas Aquinas*



MEMBER

Louisa Tan has been involved in CHARIS Finance subcommittee since its inception. An accountant by training, she has more than 25 years of experience in Financial Accounting and Internal Controls. During her term, she would like to help CHARIS attain high standards of governance and internal controls so that donors are assured that their contributions fully benefits the needy. She belongs to the Church of the Holy Family.

What motivated you to a board member at CHARIS?

“To help enhance governance and internal controls for CHARIS so as to ensure that all funds raised directly benefit the needy.”

MEMBER

Lum Hon Fye served many years in the Singapore Police before joining the private sector. He spearheaded Singapore’s first UN Peacekeeping operation to Namibia. Hon Fye also spent 3 years working in the telecommunications industry in Thailand. He is now working in an international retail company. He has volunteered with Habitat for Humanity, participating in overseas humanitarian missions in Mongolia and Thailand. He worships at the Church of St. Vincent de Paul.



What motivated you to be a board member at CHARIS?

“To share the joy of being in communion with our brothers and sisters locally and overseas.”



MEMBER

Rev Father Eugene Chong is the parish priest of the Church of St Bernadette. He is the Spiritual Director of various ministries in St. Bernadette.



MEMBER

Sherlyn Khong became engaged in overseas missions as a youth. Through mission, she found her passion in teaching. She later left the teaching profession to focus on her work in The Philippines. She is a founding member of acts29. She was a catechist for 10 years at her parish, Church of Christ the King. She worked with CHIJ Youth Mission as the CCA coordinator and has led many mission trips overseas. She continues to teach from home, is a freelance curriculum writer and coordinates the mission operations of acts29.



MEMBER

Stephen Phoon is a sustainability practitioner. He is currently the Deputy General Manager, Environmental Strategy at Mitsubishi Electric Asia, where he coordinates and supports corporate sustainability initiatives of its regional offices in Asia. Stephen was the former Executive Director at CHARIS, and has volunteered at the Catholic Spirituality Centre and the Catholic Prayer Society. Stephen worships at the Church of St. Mary of the Angels.

What does mercy mean to you?

“Mercy is God’s grace poured out for us.

We are called to let it flow to the hearts of our neighbours.”

MEMBER

Willie Cheng was formerly Country Managing Partner of Accenture. He is currently on the boards of several commercial and non-profit organisations. Willie was a Council Member of the Archdiocesan Crisis Coordination Team. He is a trustee of the CSCC Agape Fund, deputy chairman of Catholic Foundation, and a council member of the Archdiocesan Land & Properties Singapore. Willie and his wife, Julie, are a presenting couple with the Marriage Preparation Course. He is a Warden at the Church of the Holy Family.



What are your hopes for CHARIS?

“That it continues to be a beacon for the Catholic community for humanitarian aid in the region and beyond.”

COMMITTEES

INFRASTRUCTURE COMMITTEES

Executive Committee

Chairman : Jenny Teng
Members : Rev Father Colin Tan
Philip Lim-Feng
Willie Cheng

Audit & Finance Committee

Chairman : Louisa Tan
Members : Angelina Foo
Isabelle Leow
Jerome Chang
Leong Kah Wah
Thomas Teo

PROGRAMME COMMITTEES

Communications Committee

Chairman : Jeremy Khoo
Member : Cheryl Tang

Disaster Response Committee

Chairman : Willie Cheng
Members : Christopher Chua
Jenny Teng

Formation Committee

Chairman : Sherlyn Khong
Members : Celina Lim
Christina Joy
Gerard Tan
Michelle Tan
Matilda Leong

Fundraising Committee

Chairman : Philip Lim-Feng
Members : Anthony Goh
Bernard Lee
Brenda Lim
Celine Cheah
Esther Poh
Esther Tan
Greta Oon
Katherine Wong
Madeleine Quek
Michael Wong

EVENTS COMMITTEES

Humanitarian Forum & Fair Committee

Chairman : Sherlyn Khong
Members : Celina Lim
Daniel Yeo
Jeremy Nonis
Keith Neubronner
Lawrence Lee
Martin Teo
Victoria Ng

Grants Committee

Chairman : Stephen Phoon
Members : Angelina Foo
Christopher Chua
Karen Ho
Philip Lim-Feng
Willie Cheng

Membership Committee

Chairman : Edwin Sim
Members : Joshua De Souza
Martin Teo
Steven Tan

Missions & Outreach Committee

Chairman : Lum Hon Fye
Members : Adrian Tan
Darren Soo
Dominic Lim
Edwin Sim
Joseph Fernandez
Lilynn Seah
Louis Ho

Volunteers & Parish Committee

Chairman : Elizabeth Quah

EXECUTIVE TEAM

HOW HAS THE YEAR OF MERCY INSPIRED YOUR WORK AT CHARIS?



MANAGER

Sylvester Singh

*To radiate the love
of God who consoles,
pardons and instills
hope.*



EXECUTIVE

Gabriel Lee

*To love and spread the
love of Christ beyond
my comfort zone, to all
my brothers and sisters.*



EXECUTIVE

Victoria Lim

*To be the visible face of
Jesus while labouring
and serving His people
with love and joy.*

PARTNERS

AS THE UMBRELLA BODY FOR OVERSEAS HUMANITARIAN WORK BY THE SINGAPORE CATHOLIC COMMUNITY, CHARIS WORKS CLOSELY WITH MEMBERS OF THE CARITAS INTERNATIONALIS CONFEDERATION IN FULFILLING ITS MISSION OUTREACH FOR THOSE IN NEED OVERSEAS.



CARITAS INTERNATIONALIS

CHARIS is part of Caritas Internationalis (CI), a confederation of over 160 members who are working at the grassroots in almost every country of the world. When a crisis hits, Caritas is already on the ground.

Inspired by Catholic faith, Caritas is the helping hand of the Church – reaching out to the poor, vulnerable and excluded, regardless of race or religion, to build a world based on justice and fraternal love.

CI has its headquarters in Rome — co-ordinating emergency operations, formulating development policy and advocating for a better world for everyone.



CARITAS ASIA

Caritas Asia (CA) was set up in 1999. CHARIS is part of the network of 23 Caritas countries who work in fraternal cooperation.

As the region is prone to repeated natural disasters, CA focuses on creating better disaster preparedness and on building stronger local capacity to respond to emergencies. Addressing climate change and human trafficking are also priorities. CA also invests in reconstruction, peace building and inter-faith dialogue.

Each year the CA hosts a regional conference for its 23 members. In 2016, the conference touched on *Laudato Si*, which allowed member organisations reflect and share how it impacts their work in the region.



CARITAS SINGAPORE

Caritas Singapore is the official social and community arm of the Catholic Church in Singapore, and the umbrella body for 24 Catholic charities whose work touches the lives of more than 50,000 beneficiaries regardless of race, language or religion.

The organisations under the umbrella of Caritas Singapore support a wide array of causes. There are more than 70 programmes and services run by these organisations aimed at helping the people in need.

CHARIS is a sister organisation to Caritas Singapore.

PARTNERS

BEYOND THE CARITAS NETWORK, CHARIS SEEKS TO WORK WITH AND LEVERAGE OTHER CATHOLIC AND NON-CATHOLIC ORGANISATIONS WHO ARE ENGAGED IN AND HAVE SPECIALIST RESOURCES IN OVERSEAS HUMANITARIAN WORK.



THE GOODWATER COMPANY PTE LTD

CHARIS has partnered with The GoodWater Company in the last year. The GoodWater Company helps CHARIS ship humanitarian and disaster relief supplies overseas. They also provide and recommend water and sanitation solutions to CHARIS in disaster and humanitarian operations overseas.



THE RED PENCIL INTERNATIONAL

The Red Pencil International intervenes in sustainable humanitarian missions (Arts Therapy Response Team — ART) for children, adults and families caught in natural disasters or conflict zones affected by refugee immigration and human trafficking.



LIEN AID

Lien AID develops and deploys scalable, replicable, and sustainable programmes that can be adapted to local needs to benefit rural poor communities in Asia. With programme offices staffed by experienced locals in each of the countries they work in, every project is implemented by their local team with the participation and support of the communities and local authorities.

CHARIS has partnered with Lien AID to provide water solution to communities in Southeast Asia.



FINANCIAL REPORT

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CARITAS HUMANITARIAN AID & RELIEF INITIATIVES, SINGAPORE

DIRECTORS' STATEMENT

for the financial year ended 30 September 2016

We, Jenny Teng and Louisa Tan, being the directors of Caritas Humanitarian Aid & Relief Initiatives, Singapore ("CHARIS"), do hereby state that, in the opinion of the directors:

- (i) the accompanying statement of financial activities, statement of financial position and statement of cash flows together with the notes thereto are drawn up in accordance with Singapore Charities Accounting Standard so as to give a true and fair view of the financial position of CHARIS as at 30 September 2016, and the financial performance, changes in funds and cash flows of CHARIS for the financial period ended 30 September 2016, and
- (ii) at the date of this statement, there are reasonable grounds to believe that CHARIS will be able to pay its debts as and when they fall due, and
- (iii) the collections undertaken by the Humanitarian Aid Fund for the financial period ended 30 September 2016 have complied with the provisions of the Charities (Fund-raising Appeals for Local and Foreign Charitable Purposes) Regulations 2012 and the conditions as stated in our fundraising permit.

On behalf of the directors,

.....
Jenny Teng
Director

.....
Louisa Tan
Director

Singapore, 18 October 2016

INDEPENDENT AUDITOR'S REPORT

for the financial year ended 30 September 2016

Report on the Financial Statements

We have audited the accompanying financial statements of Caritas Humanitarian Aid & Relief Initiatives, Singapore ("CHARIS"), which comprise the statement of financial position as at 30 September 2016, and the statement of financial activities and statement of cash flows for the financial year ended 30 September 2016, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

The management is responsible for the preparation of financial statements that give a true and fair view in accordance with Singapore Charities Accounting Standard, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to CHARIS' preparation of financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of CHARIS' internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITOR'S REPORT

for the financial year ended 30 September 2016

Opinion

In our opinion, the financial statements are properly drawn up in accordance with Singapore Charities Accounting Standard so as to give a true and fair view of the financial position of CHARIS as at 30 September 2016 and the financial performance, and cash flows of CHARIS for the financial year ended on that date.

Other matters

CHARIS is an archdiocesan body established under the Titular Roman Catholic Archbishop of Singapore and is not a separate legal entity. The attached financial statements have been prepared from the records of CHARIS only and do not extend to any financial statements of the Titular Roman Catholic Archbishop of Singapore, taken as a whole.

This is a special purpose engagement for CHARIS for the financial year ended 30 September 2016.

With effect from 1 July 2016, A Call To Share (“ACTS”) an affiliate of CHARIS, is included as part of CHARIS for purposes of fund-raising and grants under Commissioner of Charities (“CoC”) permit granted to CHARIS. Under the arrangement, ACTS has undertaken to follow the internal control processes of CHARIS and the scope of grants as determined by CHARIS. ACTS is audited separately from CHARIS.

Enterprise Accountants LLP

Public Accountants and Chartered Accountants

Singapore, 18 October 2016

Engagement Partner

Goh Eng Koon (00946)

CARITAS HUMANITARIAN AID & RELIEF INITIATIVES, SINGAPORE

STATEMENT OF FINANCIAL ACTIVITIES

for the financial year ended 30 September 2016

		General Fund (GF) 2016 SGD	Humanitarian Aid Fund (HAF) 2016 SGD	Total 2016 SGD
	Note			
Income				
<i>Income from generated funds</i>				
Voluntary income		181,771	264,740	446,511
<i>Activities for generating funds</i>				
Investment income		19,486	-	19,486
<i>Income from charitable activities</i>		-	22,552	22,552
<i>Other income</i>		1,646	-	1,646
Total income	4	202,903	287,292	490,195
Expenditures				
Cost of generating funds		40,612	5,755	46,367
Cost of charitable activities		162,264	1,080,233	1,242,497
Governance costs		77,618	8,791	86,409
Total expenditures	5	280,494	1,094,779	1,375,273
Net expenditures		(77,591)	(807,487)	(885,078)
Total funds brought forward	16	1,546,229	1,895,773	3,442,002
Total funds carried forward		1,468,638	1,088,286	2,556,924

The accompanying notes form an integral part of these financial statements

CARITAS HUMANITARIAN AID & RELIEF INITIATIVES, SINGAPORE

STATEMENT OF FINANCIAL ACTIVITIES

for the financial year ended 30 September 2016

		General Fund (GF) 2015 SGD	Humanitarian Aid Fund (HAF) 2015 SGD	Total 2015 SGD
	Note			
Income				
<i>Income from generated funds</i>				
Voluntary income		193,000	2,321,564	2,514,564
<i>Activities for generating funds</i>				
Investment income		1,371	-	1,371
<i>Income from charitable activities</i>		-	23,426	23,426
<i>Other income</i>		10	-	10
Total income	4	194,381	2,344,990	2,539,371
Expenditures				
Cost of generating funds		11,429	50,040	61,469
Cost of charitable activities		45,715	1,259,795	1,305,510
Governance costs		21,825	76,995	98,820
Total expenditures	5	78,969	1,386,830	1,465,799
Net income		115,412	958,160	1,073,572
Total funds brought forward	16	1,430,817	937,613	2,368,430
Total funds carried forward		1,546,229	1,895,773	3,442,002

The accompanying notes form an integral part of these financial statement

CARITAS HUMANITARIAN AID & RELIEF INITIATIVES, SINGAPORE

STATEMENT OF FINANCIAL POSITION

as at 30 September 2016

	Note	2016 SGD	2015 SGD
Non-current assets			
Property, plant and equipment	11	126,151	152,724
Non-current receivable	12	-	100,000
		<u>126,151</u>	<u>252,724</u>
Current assets			
Other receivables	12	111,335	3,744
Cash and cash equivalents	13, 15	2,805,933	3,344,545
		<u>2,917,268</u>	<u>3,348,289</u>
Current liabilities			
Other payables	14, 15	486,495	59,011
Net current assets		<u>2,430,773</u>	<u>3,289,278</u>
Non-current liabilities			
Non-current payable	14	-	100,000
Net assets		<u>2,556,924</u>	<u>3,442,002</u>
Funds of charity			
<i>Unrestricted funds</i>			
General fund	16	1,468,638	1,546,229
<i>Restricted funds</i>			
Humanitarian Aid Fund	16	1,088,286	1,895,773
Total charity funds		<u>2,556,924</u>	<u>3,442,002</u>

The accompanying notes form an integral part of these financial statement

CARITAS HUMANITARIAN AID & RELIEF INITIATIVES, SINGAPORE

STATEMENT OF CASH FLOWS

for the financial year ended 30 September 2016

	2016 SGD	2015 SGD
Cash flows from operating activities		
Net (expenditures)/income	(885,078)	1,073,572
Adjustments for:		
Depreciation of property, plant and equipment	32,808	26,766
Interest income	19,486	1,371
	(832,784)	1,101,709
<i>Changes in working capital:</i>		
Receivables	(7,591)	6,597
Payables	327,484	(11,960)
<i>Net cash flows (used in)/from operating activities</i>	(512,891)	1,096,346
Cash flows from investing activities		
Purchase of property, plant and equipment	(6,235)	-
Interest received	(19,486)	(1,371)
<i>Net cash flows used in investing activities</i>	(25,721)	(1,371)
<i>Net (decrease)/increase in cash and cash equivalents</i>	(538,612)	1,094,975
Cash and cash equivalents at beginning of financial year	3,344,545	2,249,570
Cash and cash equivalents at end of financial year	2,805,933	3,344,545

The accompanying notes form an integral part of these financial statement

CARITAS HUMANITARIAN AID & RELIEF INITIATIVES, SINGAPORE

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. General Information

Caritas Humanitarian Aid & Relief Initiatives, Singapore ('CHARIS') is an archdiocesan body established under the Titular Roman Catholic Archbishop of Singapore. CHARIS is the Catholic Church's umbrella body for overseas humanitarian aid.

CHARIS was formed in 2010 and officially launched on 20 August 2010 by Archbishop Nicholas Chia. CHARIS took over the assets and the operations of its predecessor, Archdiocesan Crisis Coordination Team, a body of Titular Roman Catholic Archbishop of Singapore.

2. Basis of accounting

These financial statements have been prepared on the basis of historical cost in accordance with Singapore Charities Accounting standards.

3. Accounting policies

3.1 Recognition of income

These are included in the Statement of Financial Activities ("SoFA") when:

- the organisation becomes entitled to the income;
- the governing board members are reasonably certain the organisation will receive the income; and
- the monetary value can be measured with sufficient reliability.

3.2 Income with related expenditure

When income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SoFA.

3.3 Grant income and donations

Grant income and donations are only included in the SoFA when the organisation has unconditional entitlement to the receipts.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

3. Accounting policies (cont'd)

3.3 Grant income and donations (cont'd)

CHARIS was permitted by Ministry of Culture, Community and Youth dated, 1 January 2016 (Permit No. 0069/2015) to raise funds up to \$3,000,000 from the church congregation during the period 01 January 2016 to 31 December 2016.

3.4 Gifts in kind

Gifts in kind that are of substantial monetary value and can be estimated with sufficient reliability are accounted for at a reasonable estimate of their value to the organisation or the amount actually realized.

3.5 Donated services and facilities

These are only included in income (with an equivalent amount in expenditure) where the benefit to the organisation is reasonably quantifiable, measurable and material. The value placed on these receipts is the estimated value to the organisation of the service or facility received.

3.6 Investment Income

This is included in the financial statements when receivable. Interest income is recognised on using the effective interest method.

3.7 Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the organisation to make payment.

3.8 Governance costs

Governance costs include costs of the preparation and examination of statutory accounts, the costs of governing board meetings and cost of any legal advice for the governing board on governance or constitutional matters.

3.9 Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of funds.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

3. Accounting policies (cont'd)

3.10 Property, plant and equipment

Property, plant and equipment are stated at cost less accumulated depreciation and impairment loss.

The cost of an item of property, plant and equipment initially recognised includes its purchase price and any cost that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation of property, plant and equipment is calculated on a straight line method to write off cost of the assets (net of residual value) over their estimated useful lives as follows:

	<u>Years</u>
Computer equipment	1
Office equipment	5
Furniture & fittings	5
Leasehold improvement	10

The residual values, estimated useful lives and depreciation method of property, plant and equipment are reviewed, and adjusted as appropriate, at end of each reporting period. The effects of any revision are recognised in profit or loss when the changes arise.

Fully depreciated assets are retained in the financial statements until they are no longer in use.

Subsequent expenditure relating to property, plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the organisation and the cost of the item can be reliably measured. All other repair and maintenance expenses are recognised in profit or loss when incurred.

On disposal of an item of property, plant and equipment, the difference between the disposal proceeds and its carrying amount is recognised in the profit or loss.

Property, plant and equipment are capitalised if they can be used for more than one year and cost at least SGD 500. They are valued at cost or, if gifted, at their fair value at the date of the gift.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

3. Accounting policies (cont'd)

3.11 Trade and other receivables

Trade and other receivables excluding prepayments shall be initially recognised at their transaction price, excluding transaction costs, if any. Transaction costs shall be recognised as expenditure in the Statement of Financial Activities as incurred.

Prepayments shall be initially recognised at the amount paid in advance for the economic resources expected to be received in the future.

After initial recognition, trade and other receivables excluding prepayments shall be measured at cost less any accumulated impairment losses. Prepayments shall be measured at the amount paid less the economic resources received or consumed during the financial period.

3.12 Trade and other payables

Trade and other payables excluding accruals shall be recognised at their transaction price, excluding transaction costs, if any, both at initial recognition and at subsequent measurement. Transaction costs shall be recognised as expenditure in the Statement of Financial Activities as incurred. Accruals shall be recognised at the best estimate of the amount payable.

3.13 Functional and presentation currency

Items included in the financial statements of the organisation are measured using the currency of the primary economic environment in which the organisation operates (the “functional currency”). The financial statements are presented in Singapore dollars, which is the functional and presentation currency of the organisation.

3.14 Cash and cash equivalents

Cash and cash equivalents comprise cash on hand, unpledged deposits with financial institutions which are subject to an insignificant risk of change in value and net of bank overdrafts.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

4. Analysis of income

		General Fund (GF) 2016 SGD	Humanitarian Aid Fund (HAF) 2016 SGD	Total 2016 SGD
	Analysis			
Voluntary income	Donations *	-	264,740	264,740
	Gifts-in-kind	1,771	-	1,771
	Grant received from Caritas Singapore Community Council	180,000	-	180,000
	Total	181,771	264,740	446,511
Investment income	Bank interest income	19,486	-	19,486
	Total	19,486	-	19,486
Income from charitable activities	Volunteers' contribution for mission trips	-	22,480	22,480
	Other charitable income	-	72	72
	Total	-	22,552	22,552
Other income	Special employment credit and Temporary employment credit from Central Provident Fund	1,646	-	1,646
	Total	1,646	-	1,646
		<u>202,903</u>	<u>287,292</u>	<u>490,195</u>

* There was a reduction of donations in FY2016 as there was no fund raising event in FY2016. However, there were two fund raising events held on October 2014 and May 2015 in FY2015.

NOTES TO THE FINANCIAL STATEMENTS
for the financial year ended 30 September 2016

4. Analysis of income (cont'd)

Analysis		General Fund (GF) 2015 SGD	Humanitarian Aid Fund (HAF) 2015 SGD	Total 2015 SGD
Voluntary income	Donations	-	2,321,564	2,321,564
	Grant received from Caritas Singapore Community Council	193,000	-	193,000
	Total	193,000	2,321,564	2,514,564
Investment income	Bank interest income	1,371	-	1,371
	Total	1,371	-	1,371
Income from charitable activities	Volunteers' contribution for mission trips	-	13,605	13,605
	Other charitable income	-	9,821	9,821
	Total	-	23,426	23,426
Other income	Special employment credit from Central Provident Fund	10	-	10
	Total	10	-	10
		194,381	2,344,990	2,539,371

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

5. Analysis of expenditure

		General Fund (GF) 2016 SGD	Humanitarian Aid Fund (HAF) 2016 SGD	Total 2016 SGD
Analysis				
Cost of generating voluntary income	Direct costs	-	1,155	1,155
	Staff costs	23,945	2,712	26,657
	Support costs (Note 6)	<u>16,667</u>	<u>1,888</u>	<u>18,555</u>
	Total	40,612	5,755	46,367
Cost of charitable activities (Note 7)	Direct costs (Note 7.2)	-	1,061,856	1,061,856
	Staff costs	95,625	10,830	106,455
	Support costs (Note 6)	<u>66,639</u>	<u>7,547</u>	<u>74,186</u>
	Total	162,264	1,080,233	1,242,497
Governance costs	Direct costs	11,553	1,309	12,862
	Staff costs	40,052	4,536	44,588
	Support costs (Note 6)	<u>26,013</u>	<u>2,946</u>	<u>28,959</u>
	Total	77,618	8,791	86,409
		<u>280,494</u>	<u>1,094,779</u>	<u>1,375,273</u>

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

5. Analysis of expenditure (cont'd)

		General Fund (GF) 2015 SGD	Humanitarian Aid Fund (HAF) 2015 SGD	Total 2015 SGD
Analysis				
Cost of generating voluntary income	Direct costs	-	9,721	9,721
	Staff costs	6,679	23,564	30,243
	Support costs (Note 6)	4,750	16,755	21,505
	Total	11,429	50,040	61,469
Cost of charitable activities (Note 7)	Direct costs (Note 7.2)	-	1,096,928	1,096,928
	Staff costs	26,716	94,255	120,971
	Support costs (Note 6)	18,999	68,612	87,611
	Total	45,715	1,259,795	1,305,510
Governance costs	Direct costs	2,777	9,797	12,574
	Staff costs	11,132	39,273	50,405
	Support costs (Note 6)	7,916	27,925	35,841
	Total	21,825	76,995	98,820
		78,969	1,386,830	1,465,799

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

6. Support costs

	Cost of generating funds SGD	Cost of Charitable Activities SGD	Governance cost SGD	Total SGD
2016				
Human resources	810	3,207	1,384	5,401
Finance cost	1,836	7,344	3,060	12,240
Information technology	2,025	8,101	3,375	13,501
Corporate resources	13,884	55,534	21,140	90,558
	<u>18,555</u>	<u>74,186</u>	<u>28,959</u>	<u>121,700</u>
2015				
Human resources	2,871	11,484	4,785	19,140
Finance cost	1,359	7,029	2,265	10,653
Information technology	980	3,920	1,633	6,533
Corporate resources	16,295	65,178	27,158	108,631
	<u>21,505</u>	<u>87,611</u>	<u>35,841</u>	<u>144,957</u>

7. Cost of charitable activities

7.1 Total costs

Nature of expenditure	Direct cost 2016 SGD	Staff and Support cost 2016 SGD	Total 2016 SGD
<u>Disaster</u>			
Capacity Building	33,069	5,625	38,694
Disaster Relief	349,529	59,461	408,990
Reconstruction and Rehabilitation	332,888	56,631	389,519
<u>Non-Disaster</u>			
Humanitarian Others	319,135	54,291	373,426
<u>Mission Expense</u>	<u>27,235</u>	<u>4,633</u>	<u>31,868</u>
	<u>1,061,856</u>	<u>180,641</u>	<u>1,242,497</u>

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

7. Cost of charitable activities (cont'd)

7.1 Total costs (cont'd)

Nature of expenditure	Direct cost 2015 SGD	Staff and Support cost 2015 SGD	Total 2015 SGD
<u>Disaster</u>			
Capacity Building	66,063	12,562	78,625
Disaster Relief	218,770	41,600	260,370
Reconstruction and Rehabilitation	494,026	93,940	587,966
<u>Non-Disaster</u>			
Humanitarian Others	297,397	56,550	353,947
<u>Mission Expense</u>	<u>20,672</u>	<u>3,930</u>	<u>24,602</u>
	<u>1,096,928</u>	<u>208,582</u>	<u>1,305,510</u>

7.2 Details of direct cost of charitable activities

2016							
Nature of expenditure							
No	Beneficiaries/ Activities	Restricted Fund Name*	Capacity Building 2016 SGD	Disaster Relief 2016 SGD	Reconstruction and Rehabilitation 2016 SGD	Humanitarian Others (Non- disaster) 2016 SGD	Mission Expense 2016 SGD
1	Acts29 Community Services Inc	HAF2015 Common Subfund			73,855		
2	Canossian Daughters of Charity	HAF2015 Common Subfund				84,249	
3	Caritas Cambodia	HAF2015 Common Subfund			9,567		
4	Caritas Ecuador	HAF2015 Common Subfund		30,000			
5	Caritas India	HAF2015 Common Subfund				50,000	

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

7. Cost of charitable activities (cont'd)

7.2 Details of direct cost of charitable activities (cont'd)

2016							
			Nature of expenditure				
No	Beneficiaries/ Activities	Restricted Fund Name*	Capacity Building 2016 SGD	Disaster Relief 2016 SGD	Reconstruction and Rehabilitation 2016 SGD	Humanitarian Others (Non-disaster) 2016 SGD	Mission Expense 2016 SGD
6	Caritas Internationalis	HAF 2015 Nepal EQ Subfund			199,466		
7	Caritas Japan	HAF2015 Common Subfund		20,000			
8	Caritas Jerusalem	HAF2015 Common Subfund/HAF 2015 Gaza Subfund				25,363	
9	Caritas Jordan	HAF 2015 Syrian Refugee Subfund				25,000	
10	Caritas Myanmar	HAF2015 Common Subfund/HAF 2015 Myanmar Flood Subfund			50,000		
11	Caritas Pakistan	HAF2015 Common Subfund		20,000			
12	Caritas Philippines	HAF2014 Common Subfund/HAF2015 Common Subfund		200,000			
13	Caritas Philippines	HAF2015 Common SubFund		50,000			
14	Caritas Philippines	HAF2015 Common Subfund/HAF 2016 Phil Typhoon Melor Subfund		30,416			
15	Caritas SED Galle	HAF2015 Common Subfund				25,991	
16	Caritas Sri Lanka	HAF2015 Common Subfund		20,000			
17	Clare's Missionary	HAF2015 Common Subfund				10,992	
18	Daughters of Mary Help of Christians (Myanmar)	HAF2015 Common Subfund				36,593	

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

7. Cost of charitable activities (cont'd)

7.2 Details of direct cost of charitable activities (cont'd)

2016							
			Nature of expenditure				
No	Beneficiaries/ Activities	Restricted Fund Name*	Capacity Building 2016 SGD	Disaster Relief 2016 SGD	Reconstruction and Rehabilitation 2016 SGD	Humanitarian Others (Non-disaster) 2016 SGD	Mission Expense 2016 SGD
19	Daughters of Mary Help of Christians (Philippines)	HAF 2015 Common Subfund/HAF 2015 Phil Subfund/HAF2015 Haiyan Subfund		17,620			
20	Daughters of Mary Help of Christians (Vietnam)	HAF2015 Common Subfund				3,150	
21	Diocesan Social Action of Suratthani Diocese	HAF2015 Common Subfund				24,997	
22	Karina - Caritas Indonesia	HAF2015 Common Subfund		10,000			
23	Mission Trip to Bogo City	HAF2015 Common Subfund					17,415
24	Mission Trip to Sri Lanka	HAF2016 Common Subfund					9,820
25	Rahmatan Lil Alamin Foundation Ltd	HAF2014 Common Subfund				10,000	
26	Solidarity & Education	HAF2016 Common Subfund	33,069				
27	The Somaskan Society	HAF2015 Common Subfund				22,800	
28	Deferred HADR Grant **	HAF2015 Common Subfund		(48,507)			
Total direct cost of charitable activities: \$1,061,856			33,069	349,529	332,888	319,135	27,235

* See Note 16 for types of Funds and Subfunds

** There was a write back to Deferred HADR Grant as there was no top up of stockpile due to the termination of third party logistics provider in year 2016.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

7. Cost of charitable activities (cont'd)

7.2 Details of direct cost of charitable activities (cont'd)

2015							
Nature of expenditure							
No	Beneficiaries/ Activities	Restricted Fund Name*	Capacity Building 2015 SGD	Disaster Relief 2015 SGD	Reconstruction and Rehabilitation 2015 SGD	Humanitarian Others (Non-disaster) 2015 SGD	Mission Expense 2015 SGD
1	Caritas India	HAF2014 Common Subfund				50,000	
2	Canossian Daughters	HAF2014 Common Subfund				50,000	
3	Caritas Sri Lanka	HAF2014 Common Subfund				17,516	
4	Clare's Missionary (Loreto Convent)	HAF2014 Common Subfund				5,212	
5	Apostolic Prefecture of Battambang	HAF2014 Common Subfund				16,851	
6	Caritas Vietnam	HAF2014 Common Subfund/ HAF2014 Vietnam Subfund				27,923	
7	Acts29	HAF2014 Common Subfund			7,000		
8	Caritas Bangladesh	HAF2014 Common Subfund			20,000		
9	Caritas Thailand	HAF2014 Common Subfund				20,000	
10	Caritas Sri Lanka	HAF2014 Common Subfund		20,000			

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

7. Cost of charitable activities (cont'd)

7.2 Details of direct cost of charitable activities (cont'd)

2015							
			Nature of expenditure				
No	Beneficiaries/ Activities	Restricted Fund Name*	Capacity Building 2015 SGD	Disaster Relief 2015 SGD	Reconstruction and Rehabilitation 2015 SGD	Humanitarian Others (Non-disaster) 2015 SGD	Mission Expense 2015 SGD
11	Caritas Philippines	HAF2015 Hagupit (PH) Subfund/ HAF2015 Phil Subfund/ HAF2015 Iraq/ Phil Subfund/ HAF2014 Common Subfund/ HAF2014 Haiyan (PH) Subfund/HAF2015 Haiyan (PH) Subfund			331,015		
12	Jesuit Mission of Singapore- Haiyan	HAF2014 Haiyan (PH) Subfund			34,938		
13	Caritas De Macau	HAF2014 Common Subfund	4,025				
14	Caritas Nepal	HAF2015 Nepal Subfund		116,865			
15	Caritas Vietnam	HAF2014 Common Subfund				11,000	
16	Caritas Mongolia	HAF2014 Common Subfund		14,216			
17	JRS Indonesia	HAF2014 Common Subfund				23,895	
18	Karuna Mission Social Solidarity	HAF2014 Common Subfund		30,000			
19	Roman Archbishop of Cebu	HAF2014 Common Subfund			57,375		
20	Caritas Iraq	HAF2014 Mid East Subfund/ HAF2014 Iraq Subfund/ HAF2015 Mid East Subfund				50,000	

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

7. Cost of charitable activities (cont'd)

7.2 Details of direct cost of charitable activities (cont'd)

2015							
			Nature of expenditure				
No	Beneficiaries/ Activities	Restricted Fund Name*	Capacity Building 2015 SGD	Disaster Relief 2015 SGD	Reconstruction and Rehabilitation 2015 SGD	Humanitarian Others (Non-disaster) 2015 SGD	Mission Expense 2015 SGD
21	Couples for Christ, Singapore	HAF2014 Haiyan (PH) Subfund			43,698		
22	Caritas Sierra Leone	HAF2014 Common Subfund				25,000	
23	Caritas Pakistan	HAF2014 Common Subfund		20,000			
24	Caritas Mynamar	HAF2014 Common Subfund		17,689			
25	Humanitarian Forum & Fair	HAF2015 Common Subfund	55,233				
26	Mission trips to Sri Lanka 2015	HAF2015 Common Subfund					17,499
27	Mission trips to Vietnam (Barre)	HAF2015 Common Subfund					3,173
28	Solidarity & Education Sessions	HAF2015 Common Subfund	6,805				
Total direct cost of charitable activities: 1,096,928			66,063	218,770	494,026	297,397	20,672

*See Note 16 for types of Funds and Subfunds

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

8. Details of certain items of expenditure

8.1 Governing board member expenses

During the year, no expenses were paid to the governing board members.

8.2 Fees for audit of the financial statements

	2016 SGD	2015 SGD
Auditor's remuneration for reporting on the financial statements	<u>4,615</u>	<u>4,500</u>

9. Employee benefits expense

	2016 SGD	2015 SGD
Staff Costs		
Salaries	150,824	171,153
Central provident fund contributions	23,882	25,840
Other short-term benefits	<u>2,994</u>	<u>4,626</u>
	<u>177,700</u>	<u>201,619</u>

There were three full-timed employees in the organisation during the financial year and they were all key personnel. None of the employees had remunerations above SGD 100,000.

10. Operating lease commitments

The company leases office under non-cancellable operating lease agreements. These leases have varying terms, escalation clauses and renewal rights.

The future minimum rental payable under non-cancellable operating leases contracted for at the end of the reporting period but not recognised as liabilities, are as follows:

	2016 SGD	2015 SGD
Not later than one year	59,400	59,400
Later than one year but not later than five years	237,600	237,600
Later than five years	<u>133,650</u>	<u>193,050</u>
	<u>430,650</u>	<u>490,050</u>

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

11. Property, plant and equipment

	Office Equipment SGD	Computer Equipment SGD	Furniture & Fittings SGD	Leasehold Improvement SGD	Total SGD
Cost:					
Balance as at 01.10.2015	16,100	16,729	44,704	146,013	223,546
Additions	-	6,235	-	-	6,235
Balance as at 30.09.2016	<u>16,100</u>	<u>22,964</u>	<u>44,704</u>	<u>146,013</u>	<u>229,781</u>
Accumulated Depreciation:					
Balance as at 01.10.2015	7,009	16,729	17,882	29,202	70,822
Depreciation	<u>3,031</u>	<u>6,235</u>	<u>8,941</u>	<u>14,601</u>	<u>32,808</u>
Balance as at 30.09.2016	<u>10,040</u>	<u>22,964</u>	<u>26,823</u>	<u>43,803</u>	<u>103,630</u>
Carrying amount:					
Balance as at 30.09.2016	<u>6,060</u>	<u>-</u>	<u>17,881</u>	<u>102,210</u>	<u>126,151</u>

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

11. Property, plant and equipment (cont'd)

	Office Equipment SGD	Computer Equipment SGD	Furniture & Fittings SGD	Leasehold Improvement SGD	Total SGD
Cost:					
Balance as at 01.10.2014	16,100	16,729	44,704	146,013	223,546
Additions	-	-	-	-	-
Balance as at 30.09.2015	<u>16,100</u>	<u>16,729</u>	<u>44,704</u>	<u>146,013</u>	<u>223,546</u>
Accumulated Depreciation:					
Balance as at 01.10.2014	3,790	16,724	8,941	14,601	44,056
Depreciation	<u>3,219</u>	<u>5</u>	<u>8,941</u>	<u>14,601</u>	<u>26,766</u>
Balance as at 30.09.2015	<u>7,009</u>	<u>16,729</u>	<u>17,882</u>	<u>29,202</u>	<u>70,822</u>
Carrying amount:					
Balance as at 30.09.2015	<u>9,091</u>	<u>-</u>	<u>26,822</u>	<u>116,811</u>	<u>152,724</u>

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

12. Other receivables

12.1 Analysis of receivables

	Amounts falling due within one year 2016 SGD	Amounts falling due after more than one year 2016 SGD
Other receivables	111,335	-
	<u>111,335</u>	<u>-</u>
	Amounts falling due within one year 2015 SGD	Amounts falling due after more than one year 2015 SGD
Other receivables	3,744	-
Noncurrent receivable - Deposits (Note 12.2)	-	100,000
	<u>3,744</u>	<u>100,000</u>

On 1st August 2016, CHARIS entered into a contractual arrangement with new third party logistics company. Under the agreement, new third party logistics company will receive \$100,000 upfront payment from CHARIS and is required to purchase \$50,000 of physical stock as specified by CHARIS and maintain \$50,000 for virtual cash stockpile.

12.2 Non-current receivable

In September 2011, CHARIS entered into an arrangement with a third party logistics company to provide CHARIS with a quick response capability for Humanitarian Aid & Disaster Relief (HADR) supplies. In this arrangement, CHARIS provides an upfront deposit of SGD 100,000, calculated based on the cost of pre-specified goods. The third party logistics company will procure and deliver HADR supplies (beyond the pre-specified goods) to affected areas on the direction of CHARIS which shall then pay the procured cost and the administrative and shipping charges of each request. Upon termination of the contract, which can be initiated by either party, the SGD 100,000 of pre-specified goods will be shipped to any beneficiary organisation(s) identified by CHARIS and CHARIS shall pay only the shipping charges. Noncurrent payable - Deferred HADR Grant (Note 14) refers to this obligation to ship upon termination of the contract.

With effect from 28 June 2016, this arrangement has been terminated. The stock on hand were shipped out to CHARIS beneficiaries or returned to CHARIS.

NOTES TO THE FINANCIAL STATEMENTS
for the financial year ended 30 September 2016

13. Cash and cash equivalents

	2016 SGD	2015 SGD
Cash at bank and in hand - CHARIS	2,339,231	3,344,545
Cash at bank and in hand – ACTS (Note 15)	<u>466,702</u>	<u>-</u>
	<u><u>2,805,933</u></u>	<u><u>3,344,545</u></u>

14. Other payables

	Amounts falling due within one year 2016 SGD	Amounts falling due after more than one year 2016 SGD
ACTS HAF (Note 15)	466,702	-
Other payables	<u>19,793</u>	<u>-</u>
	<u><u>485,495</u></u>	<u><u>-</u></u>
	Amounts falling due within one year 2015 SGD	Amounts falling due after more than one year 2015 SGD
Other payables - Accruals	59,011	-
Non-current payable – Deferred HADR Grant (Note 12.2)	<u>-</u>	<u>100,000</u>
	<u><u>59,011</u></u>	<u><u>100,000</u></u>

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

15. CHARIS is the umbrella body for overseas humanitarian aid by the Archdiocese of Singapore. Humanitarian situations cover natural disasters and other adverse circumstances faced by the poor and needy especially in developing countries in the region.

With effect from 1 July 2016, A Call To Share ("ACTS"), an affiliate of CHARIS, is included as part of CHARIS for purposes of fund raising and grants under the CoC permit granted to CHARIS. Under the arrangement, ACTS has undertaken to follow the internal control processes of CHARIS and the scope of grants as determined by CHARIS. A bank account for the moneys held in trust for ACTS has been set up. The ACTS bank balance represents its share of the Humanitarian Aid Fund under the CoC permit granted to CHARIS.

The financial statements of ACTS is audited separately from CHARIS. Both of the financial statements of CHARIS and ACTS are made publicly available.

The movement of ACTS HAF for 2016 is as follows:

	2016 SGD
Balance as at 1 July 2016	-
Transfer from Church of Our Lady Queen of Peace	181,077
<i>Income:</i>	
Income from generated funds	34,198
Income from charitable activities	318,131
	533,406
<i>Expenditures:</i>	
Cost of generating funds	(42,434)
Governance costs	(2,065)
	488,907
<i>Changes in working capital:</i>	
Receivables	(24,205)
Payables	2,000
Balance as at 30 September 2016	466,702

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

16. Funds of charity

16.1 Funds held in 2016

Fund/Subfund name	Type	Purpose	Restrictions
General Fund	Unrestricted	To fund operation cost of CHARIS	None
HAF2016 Common Subfund	Restricted	Donations received in 2016 for overseas humanitarian aid	To be disbursed by 30 Sep 2018
HAF2016 Other Subfund*	Restricted	Donations received in 2016 for specific disasters/countries	To be disbursed by 30 Sep 2018 for specific disasters/countries
HAF2015 Other Subfund**	Restricted	Donations received in 2015 for specific disasters/countries	To be disbursed by 30 Sep 2017 for specific disasters/countries
HAF2015 Nepal Subfund	Restricted	Donations received in 2015 for Nepal Earthquake	To be disbursed by 30 Sep 2017 for disaster - Nepal Earthquake
HAF2015 Common Subfund	Restricted	Donations received in 2015 for overseas humanitarian aid	To be disbursed by 30 Sep 2017

* As at 30 September 2016, 5 of 2016 HAF Subfunds with a total amount of S\$95,840 were carried forward. Each Subfund ranges from S\$500 to S\$44,692.

** As at 30 September 2016, 3 of 2015 HAF Subfunds with a total amount of S\$8,490 were carried forward. Each Subfund ranges from S\$70 to S\$6,920.

Funds held in 2015

Fund/Subfund name	Type	Purpose	Restrictions
General Fund	Unrestricted	To fund operation cost of CHARIS	None
HAF2015 Common Subfund	Restricted	Donations received in 2015 for overseas humanitarian aid	To be disbursed by 30 Sep 2017
HAF2015 Other Subfund*	Restricted	Donations received in 2015 for specific disasters/countries	To be disbursed by 30 Sep 2017 for specific disasters/countries
HAF2015 Nepal Subfund	Restricted	Donations received in 2015 Nepal Earthquake	To be disbursed by 30 Sep 2017 for disaster-Nepal Earthquake
HAF2014 Common Subfund	Restricted	Donations received in 2015 for overseas humanitarian aid	To be disbursed by 30 Sep 2016

* This is made up of 8 HAF Subfunds where donations were received for specific disasters/countries/group of countries. Each Subfund ranges from S\$100 to S\$25,000.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

16. Funds of charity (cont'd)

16.2 Movement of major funds

Fund Name	Funds brought forward 2016 SGD	Income 2016 SGD	Expenditure 2016 SGD	Net deficit / surplus 2016 SGD	Funds carried forward 2016 SGD
General Fund (GF)	1,546,229	202,903	(280,494)	(77,591)	1,468,638
Humanitarian Aid Fund (HAF):					
HAF 2016 Common Subfund	-	93,012	(75,812)	17,200	17,200
HAF 2016 Other Subfund*	-	96,640	(800)	95,840	95,840
HAF 2015 Common Subfund**	1,362,819	95,020	(675,721)	(580,701)	782,118
HAF 2015 Other Subfund***	60,770	1,620	(53,900)	(52,280)	8,490
HAF 2015 Nepal Subfund	383,104	1,000	(199,466)	(198,466)	184,638
HAF 2014 Common Subfund	89,080	-	(89,080)	(89,080)	-
	1,895,773	287,292	(1,094,779)	(807,487)	1,088,286
Total Funds	3,442,002	490,195	(1,375,273)	(885,078)	2,556,924

* As at 30 September 2016, 5 of 2016 HAF Subfunds with a total amount of S\$95,840 were carried forward. Each Subfund ranges from S\$500 to S\$44,692.

** In 2016, due to termination of top up of stockpile arrangement with third party logistics provider, there was a write back of S\$48,507 to HAF 2015 Common Subfund. See Note 12.2.

*** As at 30 September 2016, 3 of 2015 HAF Subfunds with a total amount of S\$8,490 were carried forward. Each Subfund ranges from S\$70 to S\$6,920.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

16. Funds of charity (cont'd)

16.2 Movement of major funds (cont'd)

Fund Name	Funds brought forward 2015 SGD	Income 2015 SGD	Expenditure 2015 SGD	Net deficit / surplus 2015 SGD	Funds carried forward 2015 SGD
General Fund (GF)	1,430,817	194,381	(78,969)	115,412	1,546,229
Humanitarian Aid Fund (HAF):					
HAF 2015 Common Subfund	-	1,734,361	(371,542)	1,362,819	1,362,819
HAF 2015 Other Subfund*	-	109,590	(48,820)	60,770	60,770
HAF 2015 Nepal Subfund	-	501,039	(117,935)	383,104	383,104
HAF 2014 Common Subfund	658,333	-	(569,253)	(569,253)	89,080
HAF 2014 Haiyan Subfund	275,950	-	(275,950)	(275,950)	-
HAF 2014 Other Subfund	3,330	-	(3,330)	(3,330)	-
	937,613	2,344,990	(1,386,830)	958,160	1,895,773
Total Funds	2,368,430	2,539,371	(1,465,799)	1,073,572	3,442,002

* As at 30 September 2015, 5 HAF Subfunds with a total amount of \$60,770 were carried forward. Each Subfund ranges from S\$1,500 to S\$25,000.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2016

17. Fair value

The fair value of a financial instrument is the amount at which the instrument could be exchanged or settled between knowledgeable and willing parties in an arm's length transaction.

The following methods and assumptions are used to estimate the fair value of each class of financial instruments for which it is practicable to estimate that value.

Cash and cash equivalents, other receivables and other payables

The carrying amounts of these balances approximate their fair values due to the short-term nature of these balances.

18. Commitments and contingent liabilities

At the end of reporting period, there are no contingent liabilities or capital commitments which need to be disclosed in the financial statements.

19. Events occurring after the reporting period

There were no significant post balance sheet events up to the date of this report that may materially affect the presentation of the financial statements for the financial year ended 30 September 2016.

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JOIN IN THE MISSION OF THE CHURCH



DONATE

Transform the lives of those struck by severe poverty and disasters, particularly in places where CHARIS, Caritas partners and affiliates support.

Email us at **info@charis-singapore.org** to donate.



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Speak about CHARIS's work to your family, friends and Parish church. Keep up to date on our work by visiting our website **www.charis-singapore.org** or email us at **info@charis-singapore.org** to find out more.



LEND A HAND

Be a steward of your gifts and talents and volunteer with us at CHARIS. We're are seeking volunteers in processing donations, mission trips, marketing and more. Email us at **info@charis-singapore.org** to serve.

Pictured are students walking to Mahendra higher secondary school in Ichok VDC, Nepal. Following Nepal earthquake, Caritas embarked on the building of 34 safe and child-friendly schools in the same district.

CORPORATE INFORMATION

ENTITY STATUS:

The Caritas Humanitarian Aid & Relief Initiatives, Singapore (CHARIS) is an Archdiocesan body under the Titular Roman Catholic Archbishop of Singapore (TRCAS). The CHARIS Board is directly accountable to the Archbishop of Singapore.

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Advocates & Solicitors

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Email: info@charis-singapore.org

Website: www.charis-singapore.org

**The features of the CHARIS logo include:**

- The stylised cross signifying CHARIS as a Catholic organisation.
 - The cross also forming an “umbrella” to depict its role as the umbrella body for the Singapore Church’s overseas humanitarian work.
- The colour purple representing both the colour of suffering (used during Lent) and the “coming” of hope which we seek to bring to those suffering overseas.

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“

In God's mercy, all of our
infirmities find healing.
His mercy, in fact, does not
keep a distance: it seeks
to encounter all forms of
poverty and to free this world
of so many types of slavery.

”

POPE FRANCIS
(Homily for Divine Mercy on Sunday, April 3, 2016)

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