

CHARIS ANNUAL REPORT 2017

IMPACT

1 OCTOBER 2016 TO 30 SEPTEMBER 2017



ABOUT CHARIS

Caritas Humanitarian Aid & Relief Initiatives, Singapore (CHARIS) is the umbrella body for overseas humanitarian aid by the Archdiocese of Singapore. CHARIS is a member of Caritas Singapore and was launched on 20 August 2010 by His Grace, Emeritus Archbishop Nicholas Chia. CHARIS is part of Caritas Internationalis which is made up of over 160 Catholic relief, development and social service organisations working together to build a better world for the poor and marginalised in over 200 countries.

Inspired by the Catholic faith, CHARIS is the helping hand of the Church — reaching out to the poor, regardless of race or religion, to build a world based on justice and fraternal love.

VISION

To be the Catholic hub and model for proactive and timely humanitarian response in Asia and beyond.

MISSION

To coordinate the Archdiocesan response to disaster and humanitarian needs in fulfilment of the Church's social mission.

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ARCHBISHOP'S MESSAGE



Youth and teens from the Church of the Holy Spirit
attending Humanitarian Forum & Fair 2017

Dear Brothers and Sisters,

*Let us be concerned for each other,
to stir a response in love and good works.*

Hebrews 10:24

Jesus asks of us one simple thing - to love one another. But today, it seems that this instruction is more challenging than ever before. All around the world, we see communities being torn apart by war or internal strife, causing their people to flee from violence and destruction. There are many communities struggling to climb out of poverty, and others destroyed by natural disasters, leaving many to rebuild their lives in the aftermath. Yet in response, we see many countries and societies turning inwards, worrying about their own concerns, and closing their borders to those in need.

In September 2017, our Holy Father Pope Francis reminded us that as Catholics, we cannot turn away, but rather are called to “Share the Journey” of migrants and refugees. Driven by hope of a better and safer future, they need us to reach out to them and care for them as our brothers and sisters. Pope Francis challenges us to embrace them as we journey together as one human family, with his cry: “we are not afraid to share hope!”

This is why, in line with the directions initiated by Caritas Internationalis, Caritas Humanitarian Aid and Relief Initiative Singapore (CHARIS) has been increasingly providing humanitarian aid to organisations caring for migrants and refugees, whether in the Middle East or Bangladesh, or those affected by the conflict in Marawi in the Philippines.

In addition, CHARIS continues to provide aid to those affected by natural disasters and to support humanitarian development projects. This year, CHARIS helped those affected by floods in Sri Lanka and by Typhoon Haima in the Philippines. CHARIS also participated in mission projects in Cambodia and Nepal by building homes, and improving sanitation and water supply.

In 2017, CHARIS also held its fourth Humanitarian Forum and Fair, the biennial event which seeks to encourage dialogue, provide inspiration and connect the community with Catholic organisations that manage humanitarian initiatives in the region. This year’s theme was ‘Impact’ which aimed to provide a better understanding of the common issues impacting the lives of millions of marginalised people across the region. Similarly, this Annual Report comprises information on CHARIS’ and its affiliates’ efforts towards making a positive impact within Asia and beyond in 2017. I thank all supporters, donors and volunteers of CHARIS and its affiliates for your contributions and tenacity thus far.

Brothers and sisters, we are called to love, to act, and to pray! I humbly request your prayers for our Church and for CHARIS. I hope too that you may personally reach out and give your time and support, so that together, we may continue to carry out our mission for the glory of our Heavenly Father.

Yours in Christ,
Most Rev. William Goh
Archbishop of Singapore

HIGHLIGHTS OF FINANCIAL YEAR 2017

ANALYSIS OF COST OF CHARITABLE ACTIVITIES (COCA) FOR THE FINANCIAL PERIOD ENDED 30 SEPTEMBER 2017

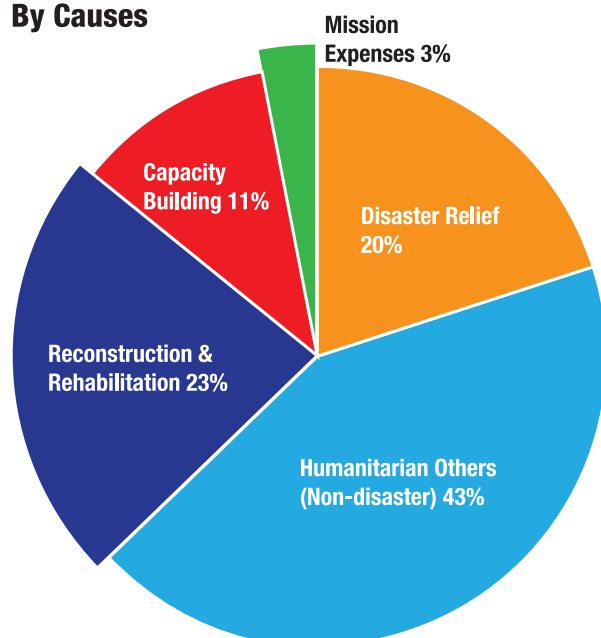
By Causes	Direct Cost	Staff and Support Cost	Total	
Disaster Relief	\$248,852	\$48,284	\$297,136	20%
Humanitarian Others (Non-disaster)	\$531,960	\$103,214	\$635,175	43%
Reconstruction & Rehabilitation	\$277,066	\$53,758	\$330,825	23%
Capacity Building	\$137,849	\$26,746	\$164,596	11%
Mission Expenses	\$37,356	\$7,248	\$44,605	3%
	\$1,233,086	\$239,250	\$1,472,336	100%

By Geography	Direct Cost	Staff and Support Cost	Total	
SE Asia	\$593,799	\$115,212	\$709,011	48%
East Asia	\$322,115	\$62,498	\$384,613	26%
South Asia	\$184,200	\$35,740	\$219,940	15%
Middle East	\$111,014	\$21,540	\$132,554	9%
Others	\$21,959	\$4,261	\$26,220	2%
Grand Total	\$1,233,086	\$239,250	\$1,472,336	100%

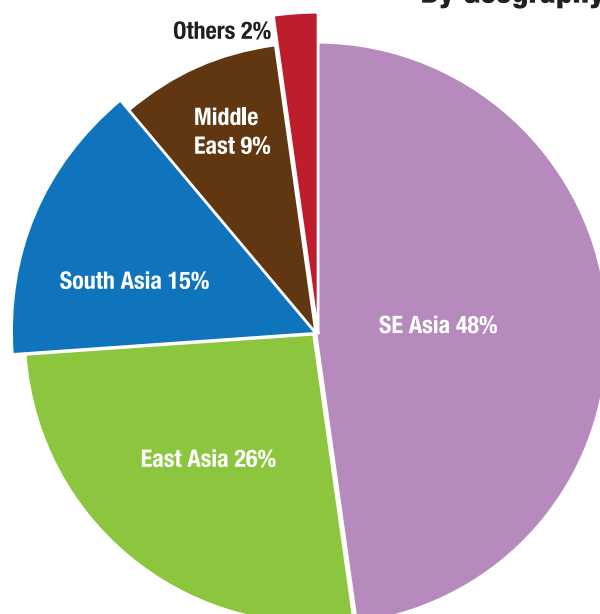
CHARITABLE ACTIVITIES 2017

TOTAL : S\$1,472,336

By Causes



By Geography



International Crises Pages 8, 9 & 11



Essential items for displaced people in Marawi



Food aid to displaced people from the Rakhine state

Floods Page 10



CHARIS provided assistance to the Jesuit Vietnam Province for the floods in Vietnam due to Typhoon Sarika



CHARIS responded to the floods in Sri Lanka

Mission Trips Pages 17-18



Mission trip to Cambodia: Bio-sand Water Filtration System



Mission trip to Nepal: House Reconstruction



Biennial Humanitarian Forum & Fair 2017 – IMPACT Pages 22-23

TO ENGENDER EMPATHY FOR ALL IN NEED OF HUMANITARIAN AID AND
INSPIRE COMPASSION GROUNDED IN THE SCRIPTURES AND
SOCIAL TEACHINGS OF THE CHURCH

COMPASSION



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DISASTER RESPONSE

CHARIS' OPERATIONAL ROLE IS TO COORDINATE THE SINGAPOREAN ARCHDIOCESAN RESPONSE TO DISASTERS. ACTIVITIES FOR DISASTER RESPONSE CAN BE VIEWED IN THREE STAGES: **PREPARATION, RELIEF AND RECONSTRUCTION**

NEPAL RECOVERY

Two devastating earthquakes measuring 7.8 and 7.3 on the Richter scale, struck central and western Nepal on 25 April and 12 May 2015, leaving nearly 9,000 people dead and more than 22,300 injured.

In the immediate aftermath of the earthquake, CHARIS committed S\$100,000 in grant aid to Caritas Nepal. In September 2015, another S\$410,000 was granted to reconstruct more than 70 houses in Balthali, Kavrepalanchok, a village which was badly devastated by the earthquakes.

Two years on, our partner Caritas Nepal continues to journey with earthquake affected communities, especially minority communities, widows, children and the elderly.



The Nepal disaster in 2015 claimed thousands of lives

Young Purna Tamang was left to fend for himself after his father committed suicide in the aftermath of the earthquake. Alone, because his mother had left the family years ago, Purna sought shelter with his 64 year old grandmother Jamuna.

The local community arranged for the little Tamangni family to live in an earthquake resistant “demo house” built by Caritas Nepal and members of the village since Jamuna herself was too frail to build a house on her own.

Months later, Purna has now enrolled in grade one at a nearby school.

“When he grows up, he may go out into the world to earn a living, and one day he may find his way back home,” Jamuna says fondly. “And if he comes back here, it will be thanks to this house.”



Jamuna and Purna standing at the door of their new home

CRISIS IN RAKHINE STATE

Since 25 August 2017, an estimated 536,000 persons have crossed into Bangladesh fleeing the conflict and violence in Myanmar's Rakhine State.

CHARIS responded to the crisis and provided US\$50,000 (S\$64,720) to Caritas Bangladesh. With 40 staff and numerous volunteers, Caritas Bangladesh reached out to 1,200 - 1,600 families per day at Moinnarghona Camp of Ukhia under Cox's Bazar. They provided staples, oil, salt and sugar, plus household utensils like cups and plates.

Caritas Bangladesh and other Caritas partners continue to reach out to the affected communities as the situation unfolds. CHARIS expects that further support will be needed and we will be working with our partners.



Refugees arriving at Cox's Bazar by truck from the Rakhine State



Some refugees at Cox's Bazar arriving by boats from the Rakhine State

Sajid*, 54, is one of the displaced persons from the Rakhine State. He was living a peaceful life in Maungdaw with his family. However, as the conflict escalated, Sajid was forced to leave his home and walked for ten days through the forest with many others to reach the border. He finally entered into Bangladesh by crossing the river Naf and took shelter in Moinnarghona Camp-2 at Ukhia in Cox's Bazar.

He spent the first few days under the open sky, and after some days he managed to build a temporary shed with the help of local people. He then started to look for his elder son and daughter who had been sent to Bangladesh earlier. He was finally reunited with his family in Cox's Bazar.

Caritas Bangladesh was one of the first organisations to provide him with food and non-food items. He said, "We came empty-handed to Bangladesh as we could not bring any necessities. Caritas Bangladesh gave us relief items which helped reduce our suffering."



*Name has been changed.

MARAWI CRISIS

On 23 May 2017, the city of Marawi in the Philippines was seized by a group of gunmen claiming to be Islamic militants. The Philippines government declared martial law over the southern part of the country and clashes between the militants and the military forces of the government ensued.

CHARIS' partner, NASSA-Caritas Philippines, worked hard to provide essential needs to more than 12,000 evacuees in Iligan City. CHARIS gave a Grant of USD 50,000 (S\$69,700) to them for this work.

They distributed food, essential household items like kitchen utensils, sleeping essentials and hygiene kits which included sanitary napkins and diapers. Training and Education on what to do in the event of an emergency and post-disaster counselling was also provided to evacuees.



Buildings badly damaged during the conflict



One of the several relief centres set up in Marawi, Iligan City



Psycho-social programmes were extended to affected children



Distribution of relief items to affected community members

In August 2017, CHARIS granted US\$30,000 (S\$36,800) to the Center of Psychological Extension and Research Services (COPERS), which is part of the community engagement arm of Ateneo de Davao University in Mindanao. This was to support their programme to reach out to more than 500 children who had been evacuated to Iligan City. The programme also trains adults and youth volunteers in Iligan to conduct art and play sessions, which are based on resilience and the Islamic faith since most children and their families are Muslims.

TYPHOONS

Hurricane Matthew — Caritas Haiti

Hurricane Matthew struck Haiti on 4 October 2016. CHARIS granted US\$10,000 to our partner Caritas Haiti to support their work there. The funds were used to provide food, water, hygiene kits and blankets to more than 13,000 people who were affected by the disaster.

Typhoon Haima — NASSA/Caritas Philippines

Typhoon Haima hit the Philippines in northern Luzon on 19 October 2016. More than 14,000 houses were destroyed and 200,000 people were displaced. CHARIS granted \$50,000 to our partner NASSA/Caritas Philippines which was used to provide immediate assistance of food, shelter kits, hygiene kits and medicine.

FLOODS

Floods in Central Vietnam — Jesuit Vietnam Province

Torrential rains brought by Typhoon Sarika in October 2016 caused extensive flooding in some provinces in central Vietnam. Homes were destroyed and livestock and crops were lost. CHARIS granted US\$10,000 to the Jesuit Vietnam Province The Social Ministry. The funds granted were used to restore livestock and buy seedlings for poor families whose farms and crops had been destroyed by the floods. The funds were also used to repair and rebuild houses destroyed by the natural disaster.



Vietnam Floods

Floods and Landslides — Caritas Sri Lanka

In May 2017, CHARIS granted S\$68,000 to Caritas Sri Lanka in response to floods and landslides which resulted in loss of life, homes and people being displaced. The funds were used to provide aid to 10,500 people who were impacted by the disaster. This included food, hygiene kits and temporary shelter.



Homes were inundated by waters in Sri Lanka

Floods in Kota Marudu — Church of St Theresa Sabah

In January 2017, the Kota Marudu and Pitas areas of Sabah were impacted by floods. More than 3,000 people were displaced and had to be housed in community centres and church halls. CHARIS provided aid to the Church of St Theresa to reach out to 200 families by giving each of them 30kgs of rice.

Floods — Caritas Nepal

In August 2017, Nepal received their heaviest rainfall in 10 years. The resulting floods in the plains destroyed homes and crops. CHARIS granted \$30,000 to Caritas Nepal which responded to the crisis by providing food, hygiene kits and water purification solutions. Some families were also provided with temporary shelter kits.



Caritas Nepal provided immediate relief to villagers in the aftermath of the flood

MIGRANTS AND REFUGEES

Expansion of Refugee Learning Centre

— Zotung Refugee Catholic Learning Centre (ZRCLC)

The ZRCLC in Kuala Lumpur, Malaysia, was granted S\$24,200 by CHARIS for the expansion of their Learning Centre so that more students could be accommodated. This more than doubled their capacity from 39 to 86 students. ZRCLC also intends to build a community centre which will provide facilities for night classes to educate the parents of these children. Life skills such as cooking and computer classes as well as English language classes will be conducted.

A Prayer Room will also be built so that they can have weekly Holy Hour to unify the refugee community as they come from different tribes and backgrounds.

Holy Infant Orphanage

The Holy Infant Orphanage in Mae Sot, Thailand, accommodates 60 children and the orphanage to teach the children basic literacy and vocational skills. CHARIS made a grant of S\$25,000 for the purchase and installation of solar panels.

The solar panels would not only ensure that there is a consistent supply of electricity to the orphanage, but also help to reduce the cost of running the facility for the Sisters.

Good Shepherd Home Foundation

The Good Shepherd Sisters in Phuket, Thailand, work closely with the Myanmar Migrant Community to provide basic literacy skills and community healthcare. They also conduct community empowerment activities such as education on proper legal documentation of the migrants. CHARIS supported them with a grant of S\$28,000 to bridge a four-month period where funding to carry out their activities was lacking.

Caritas Jordan

Now into its sixth year, the Syrian conflict continues unabated. Over 6.5 million Syrians are displaced within Syria while the registered Syrian refugee population in host countries around the region has climbed to 4.8 million.

CHARIS granted S\$31,000 to Caritas Jordan to continue its work to provide shelter, education, healthcare and support to more than 42,000 Syrian and Iraqi refugees and vulnerable Jordanians through its Caritas centres around Jordan.

Christopher James attended the 2015 CHARIS Humanitarian Forum and Fair where he was inspired by one of CHARIS' affiliates, acts29, to start getting involved in humanitarian work. Three months later he started teaching full time at a refugee centre in Kuala Lumpur and that was the start of his mission towards working with a refugee community.

James founded the Fishing Rod Society and now manages the Zotung Refugee Catholic Learning Centre (ZRCLC) in Kuala Lumpur. When interviewed, he had this to say: "A lot more can be done to raise the awareness of refugees in ASEAN. There are about 150,000 refugees in Malaysia and Thailand of which about 30,000 in Malaysia are children below the age of 18. Of these, 70% are not in school and most are forced to work to support their families. Most youths end up working as waiters and shop assistants. I think one solution would be to set up social



enterprises where the youth can learn, have a source of income and at the same time undergo studies and vocational training".

TO HELP BUILD THE CAPACITY AND CAPABILITIES OF CATHOLIC ORGANISATIONS
UNDERTAKING OVERSEAS HUMANITARIAN WORK

CAPACITY



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IMPROVING LIVES

Sustenance and Maintenance Projects to aid rural poverty-stricken students – Church of St Francis Xavier Sisophon, Cambodia

The Church of St Francis Xavier in Sisophon, Cambodia, received funding from CHARIS to fence the Deylo Farm used by the youth boarding at the church to make a living and sustain themselves. The fence helped to keep out foraging animals and prevented them from eating and destroying their vegetation and crops within the farm.

Part of the funds were used to build an irrigation system to provide a constant flow of water to cultivate vegetables in the farm. The new watering system also ensured that there was water going to the farm during the dry season. It also eased the burden of the local caretaker's family who had to fetch the water to keep the vegetable farm hydrated.

Another part of the funds was utilised to build a new roof extension over the section where the boarding students lived. This was because the roof leaked whenever there was a heavy downpour. Thus, in order to provide a conducive environment for the young to live and work, a roof extension was installed.



Boarding students working on the Deylo Farm



Students planting coconut saplings at the Deylo Farm



Constructing the roofing and gutters to prevent leakage



Constructing the extension to the roof of the boarding house

Tube Well and Living and Bathroom Facilities — Project Micah

Project Micah, an affiliate of CHARIS, requested a grant for their project with the Holy Cross Home in Pekhon, Myanmar. With this grant they built a tube well in the Home, ensuring an uninterrupted supply of water even during the dry season. This water supply served the children and staff living and working at the Home.

Part of the funds were also used to provide basic living facilities and bathroom amenities for the children living at Holy Cross Home. This has helped to improve the general health and sanitation situation for the children.

Catholic Organisation for Relief and Development Aid (CORDAID) Philippines

CHARIS granted S\$67,490 to CORDAID Philippines to fund the Integrated Watershed Management Project on Kinatarken Island in Cebu Province.

This island was battered by Super Typhoon Haiyan, resulting in the destruction of its largely fishing community. Though having rebuilt their communities since Haiyan, the islanders have recognised their increased risks of access to clean drinking water, food security and livelihood options during the dry season.

This project by CORDAID, working in close partnership with the local communities, is aimed at diversifying livelihood sources for the 300 families living in Kinatarken. This was to reduce the community's reliance on fishing as its sole resource for income and food security. CORDAID also provided education for the communities on how to manage potable drinking water sources.



Mapping village, capacities and hazards, Santa Fe municipality August 2017

Community Bio-Sand Water Filtration System — Caritas Cambodia, Siem Reap

In February 2017, CHARIS sent a team of 12 volunteers to Boeung Mealea village located in Siem Reap, Cambodia, to work with 25 poor families in building a community bio-sand water filtration system. This was to improve the quality of the pond drinking water source which was contaminated by open defecation of people and animals.

After the first phase of building the bio-sand tank, CHARIS supported Caritas Cambodia to purchase a solar pump to connect to the bio-sand tank, and to replace the sand in the bio-sand water filtration tank.

The community then banded together in October 2017 to install this solar water pump which would ensure a consistent water flow to the bio-sand water filtration tank.



A roof being constructed over the bio-sand water filtration system



A bio-sand water filter system with instructions in Khmer language

BUILDING AWARENESS

Pre-Forum Talk: Bridging the Gap through Education

A Pre-Humanitarian Forum & Fair discussion, “Bridging the Gap through Education” was organised by CHARIS at the Catholic Centre on 11 March 2017.

More than 50 participants, mainly educators, volunteer teachers and CHARIS affiliates serving overseas marginalised communities, joined in the discussion which featured esteemed panellists Dr Roland Yeow, Head, Boy's Town, Sr Janet Wang, Canossian, and Theresa Wee, Social Worker. The panel discussion was moderated by Clement Fernandez, a retired educator.

Four key themes were covered at this session— understanding the human person, building the human relationship, formation of the heart and helping the person grow and develop cognitive skills.



Dr Roland Yeow, Theresa Wee and Sr Janet Wang, speakers at Bridging the Gap through Education

PEACE IS POSSIBLE FOR SYRIA

The civil war in Syria is into its sixth year. More than a quarter million people have died.

“Peace is Possible in Syria” was a campaign launched by Caritas Internationalis in July 2016. Pope Francis urged the international community to support peace talks and commit to facilitating access to humanitarian aid.

On 22 October 2016, CHARIS held an event to support this peace campaign. Tom White and Joann Chia, respected professionals in their respective fields of photography and social media shared how our messages and stories can be captured and shared globally for greater impact.



A participant supporting the Peace is Possible Campaign

BLUE HEART CAMPAIGN — Awareness on anti-human trafficking

The Blue Heart Campaign was organised by the Greater Mekong Sub-region Anti-Human Trafficking (GMS-AHT) task force in Yangon on 6th August 2017. It is part of a series of GMS-AHT's regional and national advocacy campaigns aimed at raising awareness of human trafficking. This programme echoes Pope Francis' and Caritas Internationalis' efforts to raise awareness of human trafficking and refugee problems.

CHARIS was represented at this event by Julian Chua from the CHARIS Secretariat. Over 800 participants, mainly youths, were at this event and they were pleased with it.

The event also featured a performance by Saw Poe Kwar, a popular reggae star from Myanmar who has written songs to educate the grassroots on the risks of migrating for work. His songs include themes on human trafficking and exploitation, and also on empowerment of communities to end human trafficking in the region.

This method of outreach has proven to be effective in getting the message out and has been used by many of the Non-Government Organisations and Caritas organisations as villagers know whom to call and how they can reach out for help.



Blue Heart Campaign - reggae star singing anti-human trafficking song

TO ESTABLISH A COMMUNITY FOR CHARIS AFFILIATES, PARISHES AND LOCAL
HUMANITARIAN ORGANISATIONS AND TO STAY CONNECTED WITH CARITAS AND
OTHER REGIONAL NETWORKS

CONNECTION



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CHARIS MISSION TRIPS

CHARIS AND ITS AFFILIATES ORGANISE MISSION TRIPS THAT PROVIDE OVERSEAS OPPORTUNITIES FOR CATHOLICS TO PUT THEIR FAITH INTO ACTION. THESE MISSION TRIPS ALSO HELP TO ENCOURAGE THE PERSONAL FORMATION AND GROWTH OF THE MISSIONERS IN OVERSEAS MISSION WORK.

CHARIS' Mission Trips are organised with the following objectives:

- To assist in post-disaster reconstruction work in disaster affected areas, such as house building and other infrastructure support.
- To support the humanitarian efforts of Caritas affiliates and other Catholic organisations working in countries within the region.

An important aspect of CHARIS' mission trips is the formation conducted before, during and after the trip. These formation sessions emphasise the Catholic Social Teachings and their applicability to mission work.

CHARIS – acts29 Building of Bio-sand Water Filtration System, Romblon Philippines (23 - 30 October 2016)

A team of 10 missionaries headed to Romblon Island, Philippines, to train and work alongside the scholars of acts29 and the community to build an effective low-cost water filtration system for the inhabitants of the island. Fr Rick Labrador Magro III will make use of the knowledge and replicate the system on nearby islands.



CHARIS volunteer teaching the parish technician how to assemble the filter's internal components



Group photo of Team CHARIS and Caritas Siem Reap



CHARIS volunteers in Balthali, Nepal

CHARIS – Caritas Nepal House reconstruction Programme: Balthali, Nepal (10 -17 September 2017)

In Balthali, Nepal, 16 Missioners were sent to help with the reconstruction programme for the victims of the earthquake in 2015. Missioners and Caritas Nepal staff assisted with the demolition of 3 damaged houses in preparation to re-build new ones. The locals who received the help were the ethnic minority and continue to live in extreme poverty. They were unable to demolish or rebuild the houses without external aid. Caritas Nepal Volunteers will continue with the reconstruction efforts.

CHARIS – Caritas Cambodia Building of Bio-sand Water Filtration System, Siem Reap Cambodia (23-30 October 2016)

Another team comprising 13 missionaries headed to Siem Reap, Cambodia, to train and work alongside the staff of Caritas Cambodia and the Boeung Mealea Village community to build an effective low cost water filtration system for the inhabitants of the island. The water source in the area is contaminated with the water borne bacteria E.coli. This trip also marked the fourth run of the Bio-sand Water Filtration System training.



Caritas Siem Reap and local villagers building the base for the Bio-sand Water Filtration System

AFFILIATES MISSION TRIPS

CHARIS affiliates organise many mission trips which cater to a broad range of humanitarian needs. Some of the trips held during the year include:



Battambang

ACTS conducted a total of five missions this year; three medical missions to Hlaing Thar Yar in Myanmar and Battambang and Phnom Penh in Cambodia, one mission to provide enrichment classes for children in Tam Ha convent, Vietnam, and one mission to distribute humanitarian packs and run livelihood programmes for the communities of Cavite and Manila, Philippines.

Clare's Missionary (CM) initiated an eco-friendly "Care for Creation" project, "Soap for Hope" and "Linen for Life" in collaboration with the Archdiocesan Human Development Commission, Kota Kinabalu, to provide better hygiene, livelihood opportunities and to prevent wastage. CM also initiated a new "Life Skills" project: Basic Cooking Class. Their "Touching Life" project included provisions of solar lights and clean water filters, etc to rural indigenous villagers in Ranau. Food provisions were sent to flood victims in Kota Marudu through the kindness of CHARIS. CM regularly conducts English lessons and activities for hostel students under the care of the Franciscan Sisters in Binaong and Kiulu through kind assistance of lay volunteers from Sabah, Labuan and Singapore.



Vocational training



English classes

Epiphany currently has three Teach and Learn (TnL) Stations in the Riau Islands. Missionaries travel to these stations on Sundays to teach English. There are between 8 and 12 mission trips for each semester for each station. The students' English standard has improved since and this has led to bigger enrolments. The classroom facilities have been upgraded and now have electricity, unlike before. A minimum of two teachers are needed for each class. The TnL programme is into its 12th year.

The highlight for **M3** in 2017 was the opening of the Gate of Hope vocational school on 25 March 2017. In partnership with Canossian Daughters of Charity and CHARIS, M3 provided training in F&B, housekeeping and hospitality for the centre near the tourist destination of Lake Inle. After the course, young trainees are given internship at nearby

hotels and restaurants which lead to full time jobs, or they can further advance their skills by registering with the Singapore-Myanmar vocational institute in Yangon. Through this and the FED (formation of educator) programme that directly creates jobs for women, M3 enables them to break out of their poverty conditions.



M3 volunteer Simon Soh teaching students of the Gate of Hope, fundamentals in housekeeping

SiGN started another mission trip in Myuang Myeik Myanmar, to help with the faith formation at a village school started by Fr. Benjamin Eishu over 25 years ago. SiGN has conducted four missions to support him and the children from several orphanages, schools and villages.



SiGN mission

VOLUNTEERS

Volunteers form an integral part of CHARIS, contributing much time and effort to assist in a myriad of functions and activities. They help in the organisation of major events like the biennial Humanitarian Forum & Fair and in the co-ordination of mission trips. They also help out in the office from counting and recording donations received, to maintaining our website and social media and also in covering our events.

Volunteers are also the lifeblood of the overseas humanitarian trips (by CHARIS or its affiliates). Through its website and events, CHARIS encourages volunteers to lead the trips. Volunteers also are involved in recruiting, enrolling and matching like-minded individuals for the task at hand.

CHARIS has also initiated a Parish Ambassador (PAs) Network, with the appointment of PAs from eight parishes. The PAs' role is to be an official envoy between CHARIS and the parishes. This role involves collecting and disseminating information that is relevant and useful.

To foster camaraderie and recognise the tireless efforts and contributions of its volunteers, CHARIS plays host to an annual volunteer appreciation event.

Meet our enthusiastic volunteers who have contributed much of their time and effort to CHARIS:



"I have been to various mission trips with CHARIS. In 2015, I went with them to Bogo city, Cebu for a housebuilding project. In 2017, I went again with CHARIS to Siem Reap in Cambodia to construct a bio-sand filtration system, and then to Bathali province at Nepal for another house reconstruction project.

Apart from these trips, I also joined A Call To Share (ACTS), an affiliate of CHARIS, to Vietnam and Manila for educational mission trips.

I thank God for the graces to share this personal social mission with God and to bring love and hope to his people.

CHARIS mission trips are well organized with spiritual preparation, detailed administrative and safety briefings. Furthermore, the Catholic Social Teaching book used in our mission trip is useful for group reflection and helps me to do a time-check on my life. Each trip brings me different experiences and I gain more than I give. Through the faces of the people I encountered, I saw their resilience and perseverance and how little they need in their life to survive. Each time I see the smile from a child or an elderly, it is like an encounter with Christ. They have taught me to treasure what I have back home and count my blessings.

Saint Mother Teresa said "Not all of us can do great things, but we can do small things with great love. We may not be helping much in each trip, but I hope our presence to be in solidarity with the people will help to lighten the hardships that they are going through in their lives.

Besides sharing experiences with like-minded volunteers, the friendship that I have forged with fellow missionaries is lifelong and priceless too.

I urge those who are pondering, to step forward to ignite the flames for mission and share the gifts you have."

Stella Tan



"I chose CHARIS because of its holistic approach towards restoring and building sustainable capacities within affected communities in post-disaster sites. A hallmark of CHARIS mission is also the spiritual component of its missions. The daily reflection and sharing on 'The Light to the World' and catholic social teachings in relation to the day's work puts all missionaries in a right frame of mind throughout the mission.

Mission does to our spirit what physiotherapy does to our physical body. It exercises our empathy which we have so often kept frozen in our prolonged state of apathy. When encountering real people affected by disasters, it strikes me that the whole of humanity truly forms parts of the one body of Christ. When our brothers and sisters are suffering, we instinctively feel discomfort. Their plight pulls at our heartstrings because we are after all one.

It also makes me realize the fragility of man and at the same time their unyielding will power and resilience to carry on with lives.

This sense of empathy and fragility that we re-discover from the mission trips opens up our consciousness when we return home. We are more aware that there are in fact many people around us who need our empathy and active support. I think this transformation is also what a mission fundamentally hopes to achieve, besides the actual overseas site work."

Yao Shih Chieh

TO CATALYSE VOLUNTEER EFFORTS AND TO LEAD, SHARE AND MOBILISE
EFFORTS TO SUPPORT HUMANITARIAN NEEDS

CATALYST



Catalyst Page - Participants were encouraged to make pledges on making an impact after the event.

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HUMANITARIAN AID FUND

THE HUMANITARIAN AID FUND (HAF) WAS ESTABLISHED TO SUPPORT THE OVERSEAS HUMANITARIAN WORK OF THE CHURCH IN SINGAPORE. DONATIONS TO THE HAF ARE RAISED FROM THE LOCAL CATHOLIC COMMUNITY.

The monies collected are used to provide grants to organisations undertaking disaster relief, humanitarian work, and for the operations of CHARIS.

CHARIS relies on direct donations, as well as appeal envelopes, often distributed after a disaster to all the parishes. In addition, there is an annual fund-raising exercise. The latest fund-raising, themed “YOUR IMPACT”, took place in October 2017.

Requests for grants for the HAF go through a rigorous grant process that includes application, evaluation, approval, disbursement, monitoring and reporting. The grant process and principles of CHARIS funding are available to all grant applicants and are published on the CHARIS website.

During the year, CHARIS processed more than 31 grant requests. A total of S\$1,115,714.10 was given out as grants.



The two children are so happy to see the water flowing from the bio-sand filter

Promotion / Solicitation

Application

Evaluation

Approval

Disbursement

Monitoring & Reporting

HUMANITARIAN FORUM & FAIR 2017

THE HUMANITARIAN FORUM & FAIR IS A BIENNIAL EVENT OF DIALOGUE AND ENGAGEMENT IN HUMANITARIAN INITIATIVES WITHIN THE REGION.



The Humanitarian Forum and Fair was well received with a packed auditorium.

The Humanitarian Forum & Fair(HFF) was held on 10 June 2017 at the Catholic Junior College. This biennial event provides our catholic community with opportunities to listen, learn and engage with organisations which serve the call for humanitarian aid and disaster response. Our theme this year was Impact and our objective was to inspire the audience to come forward and make a pledge to do something, give something or just create an impact to make a difference. A record audience of about 800 turned up to hear our guest speakers at the Forum and then went into four different Breakout tracks to dwell into more specifics.



Rose Phyo Yu Par shared her journey on the formation of educators programme run by the Canossians



Archbishop William Goh with the Fishing Rod Society



The Keynote Speaker, Br. Karl M. Gaspar, Ph.D CSsR



Executive Secretary of Caritas Philippines, Fr Edwin Gariguez, with the Good Water Company



One of the breakout sessions



The Canossian Daughters of Charity and M3 promoting products made by beneficiaries in Myanmar



The participants visiting booths at the fair

FEEDBACK FROM PARTICIPANTS

“The experience shared by the IMPACT speakers were very enlightening and inspiring; the talks and speakers really stirred my heart to want to do mission”

“Enthusiasm and earnestness of the speakers was infectious. Their passionate sharing was an eye-opener and timely reminder to serve”

“Encountering people who have walked the path I desire to walk, discovering their shared passion and listening to the speakers’ intimate sharing”

“The organisation of the event was spot on, logistics well thought through. This is the first time I’ve attended such as event, I’m impressed and appreciate the hard work taken to organise this”

“It’s a really good introduction to the humanitarian efforts by the Catholic Church in Singapore and I particularly appreciate the personal sharing by the affiliates. Inspiring!”

“It gave me enough information to seriously think about how I can make an IMPACT as I embark on my journey to give back”

“This HFF is one of the best that I have attended: well-organised and insightful”

WHO WE ARE



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CHARIS AFFILIATES

AFFILIATE MEMBERS ARE CATHOLIC ORGANISATIONS AND GROUPS WITHIN THE ARCHDIOCESE OF SINGAPORE WHO ARE INVOLVED IN OVERSEAS HUMANITARIAN WORK. THERE ARE 21 AFFILIATES AT PRESENT AND CHARIS CONTINUES ITS OUTREACH TO HELP ALL WHO ARE ENGAGED IN OVERSEAS HUMANITARIAN WORK. MORE INFORMATION OF THESE GROUPS CAN BE FOUND ON THE CHARIS WEBSITE.



A Call To Share (ACTS) started in 2007 by Church of Our Lady Queen of Peace to bring Christmas joy to children of the Don Bosco Schools managed by Salesian Sisters in Cambodia. It has become a multi-parish, multi-religious volunteer organisation and continues to provide medical, dental and educational assistance for the impoverished Cambodians. ACTS supports a “Food & Oil” programme for over five thousand children of the poorest families in Battambang, Phnom Penh, the Philippines, Vietnam and Myanmar. It also contributes to the building of schools and educational facilities for the young. Today, over 700 volunteers make the annual mission trips.



acts29 started in 2002 with a group of Singaporean youth who went to the Payatas Dumpsite of Quezon City, Philippines. It has grown to be a community of Singaporeans and Filipinos committed to simplicity, solidarity and engaged in a mission of love. Today acts29 builds communities and provides direct services to the areas they serve in and forms youths to transform communities.



ANAK Tnk is a non-profit organisation incepted in 1998, and managed by Rev. F. Mathieu Dauchez, providing professional care for thousands of street and slum children as well as scavengers and mentally disabled children in Manila, Philippines. Catering to their health, nutrition and education needs, with the goal of reconciliation with their families, ANAK-Tnk hopes in giving them a second chance at life.



Barré is a voluntary group that has been working with underprivileged children in Southeast Asia since 2010. The group has provided support to refugee children at the borders of Thailand from Myanmar from 2010 to 2012. Since then, the group has started a new partnership with Kontum Missionaries and Friendship (KMF), working to support the underprivileged children of ethnic minority groups in south central Vietnam.



Canossian Daughters of Charity are engaged in ministries of charity to communicate God's love through service to the poorest and bringing meaning to their lives. Their humanitarian work in Myanmar involves the formation of children and youth, training young women to be educators of children in villages and the setting up of a small vocational training centre to equip disadvantaged youth with hospitality skills so as to prepare them to find employment. They share their mission with lay associates and volunteers who draw inspiration from the Canossian spirituality.



Catholic Medical Guild is a community of healthcare professionals which aims to provide a Catholic network and fellowship for its members and to encourage the ethical practice of science and medicine. CMG provides medical doctors for local free clinics, health talks, screenings and flu vaccinations for the clergy and religious. It also encourages and supports its doctors in medical humanitarian efforts.



Catholic Nurses Guild (CNG)

is an association of nurses which strives to uphold nursing competence according to Christian moral principles. It fosters and promotes professional and spiritual growth of its members. CNG participates in pastoral and community programmes for the sick, handicapped and elderly. It actively supports the work of several Catholic institutions including the Catholic Aids Response Effort, the Archdiocesan Commission for the Pastoral Care of Migrants & Itinerant People (ACMI), and the free clinic in the Church of the Risen Christ.



Clare's Missionary, started in 2010, is based on the concept of Christ in the Marketplace. They embody the twin spirit of service and evangelisation through education assistance as well as Bible story classes for non-Christian children on Sundays at Clare's Enrichment Corner in Yishun, Street 72. For overseas outreach in Sabah, they collaborate with the Franciscan Sisters of the Immaculate Conception, the Archdiocesan Human Development Commission and the clergy in Kota Kinabalu.



Couples for Christ (CFC)

is a worldwide family renewal ministry that seeks to renew and build strong Christian marriages and families within the parishes where it is present. Its two-fold mission is to build both the Church of the Home and the Church of the Poor. CFC Singapore runs the Christian Life Programme in parishes and organises mission trips to facilitate family life programmes.



Epiphany Parish Mission Group is to evangelise through mission awareness among the parishioners of the Church of the Immaculate Heart of Mary (IHM). It provides aid to poor communities in the Riau Islands in Indonesia through its Teach & Learn English programme and other educational courses with the long-term aim of uplifting the standard of living of its target beneficiaries.



Father Damien Society (FDS) is a lay apostolate social mission ministry that started in 2009 at the Blessed Sacrament Church. FDS supports needy causes in Singapore and neighbouring countries. It has served the needs of the orphans and orphanage at Rempang, Batam. FDS also supports a kindergarten at Punggor, Batam. FDS is also helping with the education of the youth in Bagong Silang, Philippines. FDS has also been working closely with SILRA, a home for rehabilitation of lepers.



FOCOLARE is committed to building unity of the human family enriched by diversity. It has established several initiatives to support the livelihoods of people in parts of Indonesia such as the formation of an Indonesian cooperative to produce batik and other cultural products. Focolare has also set up social centres to support the education of children.



INSTITUTE FOR WORLD EVANGELISATION – ICPE is dedicated to the formation and training of Catholics so that they may become more effective evangelists. In Singapore, through its woman-to-woman ministry, the ICPE Mission reaches out to the less privileged. Also, the ICPE Mission through its community in the Philippines serves the poor where it provides faith formation, medical assistance, clothes, vitamin supplements, education sponsorship, small scale microfinancing projects and training that empowers and provides skills for living.



iCARE was formed by a group of Catholic Indonesians and Singaporeans from different parishes with a common purpose and passion. The group aims to care for the less fortunate, improve human rights and spread the faith in the region through actions. iCARE's mission is to focus on the poor and needy in Indonesia, providing them with free medical and dental services, bible sharing, Sunday school, conduct Mass, distribution of ration, etc.



Jesuit Mission Singapore (JMS) is an extension of the Society of Jesus Malaysia-Singapore that promotes poverty alleviation and the establishment and ongoing development of the Society of Jesus in areas of great need. The three areas of interest are (1) fundraising for the mission of the Society of Jesus outside Malaysia-Singapore, (2) consciousness raising about the mission of the Society of Jesus in Asia-Pacific and beyond, and (3) establishing a volunteer base.



Jesuit Refugees Services (JRS) is a worldwide Catholic organisation with a mission to accompany, serve and defend the rights of refugees and forcibly displaced people. JRS Singapore supports the projects of fellow JRS organisations in South East Asia such as income generating projects, educational programmes, pastoral care, humanitarian relief and anti-human trafficking training. JRS Singapore's projects include the raising of awareness about human trafficking and provides support to the victims of human trafficking in Singapore.



LOVEWORKS is a young adult group based in the Church of St. Mary of the Angels. They carry out overseas mission work, in participation with the existing works of the Catholic Church. They believe in making a difference in the lives of the people they reach out to by being an instrument of God's love, and in the process, be transformed by him.



MAGDALENE MISSION MYANMAR(M3) works to provide basic needs and guide poor women, youths and children to find their identity, future and spirituality through education. This is so they can break out of the poverty cycle. M3 helps with funding and volunteer management for the Formation of Educator programme for women as well as the Gate of Hope vocational school for youth.



Project Kyrie believes that everyone can make a difference in the lives of others. It assists busy, kind-hearted individuals to help the less privileged in Singapore and overseas. Overseas, it caters to people in Cambodia, Indonesia, Malaysia, Thailand, Poland and Ukraine. Through proposing projects like the feeding of people living with HIV/AIDS amongst the poor in India to rebuilding of homes, toilets, furnishing of kindergartens and supplying of Milo to children in Myanmar, Project Kyrie works with trustworthy partners on the ground to carry out projects ensuring due diligence for busy individuals who wish to support the projects at hand.



Project Micah started after a group of Singaporeans brought festive cheer to underprivileged children in the Southern Shan state of Myanmar and were moved to greater action to improve educational and living conditions to break the cycle of poverty. Project Micah hopes that through their works of service, the children may share the love for learning and be inspired to give back to their communities.



Sowers in God's Name (SiGN) is a parish based overseas mission group from the Church of St. Francis Xavier, conceived on 5 September 2009, in the year of the Parish's 50th anniversary celebrations. Since then, they have sent numerous missions to Paitan in Sabah, Malaysia in support of the Franciscan Sisters of the Immaculate Conception. In 2015, SiGN expanded its' mission to Myaungmya in Myanmar to support a several orphanages. Four mission teams went to Myaungmya, primarily to help local clergy and religious with faith formation of children from the villages, orphanages and schools.

BOARD OF DIRECTORS

CHAIRMAN



JENNY TENG is currently regional director, sales strategy, RSA Asia Pacific & Japan. She is the honorary Vice President of CAC Management Consultants International Singapore (a leading talent management company). Jenny held senior management positions at two of the world's largest software companies, namely Oracle Corporation and Microsoft Singapore. She is also Chairman of Crossings Café.



SPIRITUAL DIRECTOR

REV FATHER COLIN TAN, SJ, was on the first Board of Caritas for two terms as well as the Spiritual Director of the Jesuit Refugee Service (JRS). He was also the Chaplain of the Catholic Medical Guild. He has just finished his term as the Regional Superior of the Jesuits of Malaysia-Singapore Region. He has since been serving on the CHARIS Board for two terms and is currently the Spiritual Director of Catholic Business Network (CBN).



EDWIN SIM has been a commercial and civil litigation lawyer for 18 years and is a Director of his own practice, Lexton Law Corporation. He is also a member of the Catholic Lawyers Guild. Edwin has volunteered before on overseas missions to Indonesia and continues to support local mission groups.

DEPUTY CHAIRMAN



PHILIP LIM was formerly Brigadier General/Head Joint Logistics with the Ministry of Defence (MINDEF). He was the leading senior specialist on logistics and engineering matters to the Chief of Defence Force. In recognition of his contributions to the SAF, he was awarded the Commendation Medal (Military) in 1995 and the Public Administration Medal Silver (Military) in 2004. Philip is currently the Chief Executive Officer of Exploit Technologies who manages all A*STAR IP through to commercialisation as well as technology maturation and productisation projects.

MEMBERS



CHERYL TANG has been actively involved in the non-profit and philanthropy sectors in Singapore for several years. She served on the Catholic Foundation Board and Asia Philanthropic Ventures and was formerly Foundation Director for Credit Suisse's SymAsia Foundation. Prior to moving to the non-profit sector, Cheryl was a business consultant with Accenture, specialising in Human Performance, Communications and Training. She is an active volunteer, having participated in various overseas missions as well as local volunteer initiatives and projects with Caritas Singapore.



ELIZABETH QUAH is currently a senior healthcare administrator. She worships at the Church of the Holy Family.



DR GAMALIEL TAN is the Head of Orthopaedic Surgery and Chief Medical Informatics Officer at Ng Teng Fong General Hospital (NUHS). He also actively participates in overseas medical missions via ACTS. He hopes to contribute by leveraging his medical knowledge and experience at work. He belongs to the parish of St Ignatius.



JEREMY KHOO was formerly from the Archdiocesan Commission for the Pastoral Care of Migrants & Itinerant People (ACMI) and is currently working at the Alzheimer's Disease Association. He also currently sits on the boards of Caritas Singapore and ACMI. He holds an Advanced Graduate Diploma in the Pastoral Care of Human Migration and Mobility from the Scalabrini International Migration Institute in Rome.



LUM HON FYE served many years in the Singapore Police before joining the private sector. He was involved in UN Peacekeeping operations in Namibia and South Africa. Hon Fye also spent three years working overseas in Thailand. He has participated in overseas humanitarian missions in Mongolia, Thailand and Nepal. He worships at the Church of St. Vincent de Paul.



SHERLYN KHONG became engaged in overseas missions as a youth. Through mission, she found her passion in teaching. She later left the teaching profession to focus on her work in the Philippines. She is a founding member of acts29. She was a catechist for 10 years at her parish, Church of Christ the King. She worked with CHIJ Youth Mission as the CCA coordinator and has led many mission trips overseas. She continues to teach from home, is a freelance curriculum writer and coordinates the mission operations of acts29.

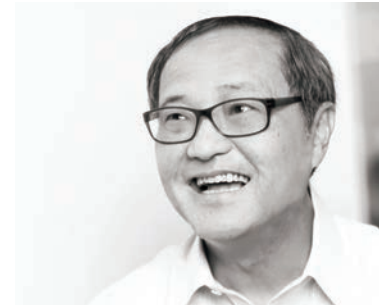


STEPHEN PHOON is a sustainability practitioner. He is currently the Deputy General Manager, Environmental Strategy at Mitsubishi Electric Asia, where he coordinates and supports corporate sustainability initiatives of its regional offices in Asia. Stephen was the former Executive Director at CHARIS, and has volunteered at the Catholic Spirituality Centre and the Catholic Prayer Society. Stephen worships at the Church of St. Mary of the Angels.



STEPHEN RAJ is Director for Cloud and Platforms for Asia Pacific for Dimension Data, an NTT company. He has worked in the technology industry for more than 20 years. He has been actively involved in various efforts in

the Archdiocese over the years and had previously served as the President of the Catholic Business Network.



WILLIE CHENG was formerly Country Managing Partner of Accenture. He is currently on the boards of several commercial and non-profit organisations. Willie was a Council Member of the Archdiocesan Crisis Coordination Team. He is deputy chairman of the Catholic Foundation, and a council member of the Archdiocesan Land & Properties Singapore. Willie and his wife, Julie, are a presenting couple with the Marriage Preparation Course. He is a Warden at the Church of the Holy Family.



REV MSGR PHILIP HENG, SJ. is the Vicar General of the Archbishop in Administration and Finance, Religious, Interreligious and Ecumenical relations. He is a consultant of the Archbishop and an ex officio member of the Senate of Priests. He is appointed Rector of the Cathedral of the Good Shepherd since 2016.

EXECUTIVE TEAM



EXECUTIVE DIRECTOR

Christopher Chua



MANAGER (Till June 2017)

Sylvester Singh



EXECUTIVE

Gabriel Lee



EXECUTIVE

Julian Chua



EXECUTIVE

Victoria Lim

PARTNERS

AS THE UMBRELLA BODY FOR OVERSEAS HUMANITARIAN WORK BY THE SINGAPORE CATHOLIC COMMUNITY, CHARIS WORKS CLOSELY WITH MEMBERS OF THE CARITAS INTERNATIONALIS. CONFEDERATION IN FULFILLING ITS MISSION OUTREACH FOR THOSE IN NEED OVERSEAS.



Caritas Internationalis (CI) is a confederation of over 160 members who are working at the grassroots in almost every country of the world. When a crisis hits, Caritas is already on the ground.

Inspired by Catholic faith, Caritas is the helping hand of the Church – reaching out to the poor, vulnerable and excluded, regardless of race or religion, to build a world based on justice and fraternal love.

CI has its headquarters in Rome – co-ordinating emergency operations, formulating development policy and advocating for a better world for everyone.



Caritas Asia (CA) was set up in 1999. It has 23 members who work together in the different parts of the region to better pool resources.

As the region is prone to repeated natural disasters, CA focuses on creating better disaster preparedness and on building stronger local capacity to respond to emergencies. Addressing climate change and human trafficking are also priorities. CA also invests in reconstruction, peace building and inter-faith dialogue.

Each year the CA hosts a regional conference for its 23 members. In 2016, the conference touched on *laudato Si*, which allowed member organisations reflect and share how it impacts their work in the region.



Caritas Singapore is the official social and community arm of the Catholic Church in Singapore, and the umbrella body for 23 Catholic charities whose work touches the lives of more than 50,000 beneficiaries regardless of race, language or religion.

The organisations under the umbrella of Caritas Singapore support a wide array of causes. There are more than 70 programmes and services run by these organisations aimed at helping the people in need.

CHARIS is a sister organisation to Caritas Singapore.

BEYOND THE CARITAS NETWORK, CHARIS SEEKS TO WORK WITH AND LEVERAGE OTHER CATHOLIC AND NON-CATHOLIC ORGANISATIONS WHO ARE ENGAGED IN AND HAVE SPECIALISED RESOURCES IN OVERSEAS HUMANITARIAN WORK.



FINANCIAL REPORT



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CARITAS HUMANITARIAN AID & RELIEF INITIATIVES, SINGAPORE

DIRECTORS' STATEMENT

for the financial year ended 30 September 2017

We, Jenny Teng and Elizabeth Quah, being the directors of Caritas Humanitarian Aid & Relief Initiatives, Singapore ("CHARIS"), do hereby state that, in the opinion of the directors:

- (i) the accompanying statement of financial activities, statement of financial position and statement of cash flows together with the notes thereto are drawn up in accordance with Singapore Charities Accounting Standard so as to give a true and fair view of the financial position of CHARIS as at 30 September 2017, and the financial performance, changes in funds and cash flows of CHARIS for the financial period ended 30 September 2017, and
- (ii) at the date of this statement, there are reasonable grounds to believe that CHARIS will be able to pay its debts as and when they fall due, and
- (iii) the collections undertaken by the Humanitarian Aid Fund for the financial period ended 30 September 2017 have complied with the provisions of the Charities (Fund-raising Appeals for Local and Foreign Charitable Purposes) Regulations 2012 and the conditions as stated in our fundraising permit.

On behalf of the directors,

.....
Jenny Teng
Director

.....
Elizabeth Quah
Director

Singapore, 1 December 2017

INDEPENDENT AUDITOR'S REPORT

for the financial year ended 30 September 2017

Report on the Financial Statements

Opinion

We have audited the financial statements of Caritas Humanitarian Aid & Relief Initiatives, Singapore (the “Charity”), which comprise the statement of financial position as at 30 September 2017, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Societies Act, Chapter 311 (the Societies Act), the Charities Act, Chapter 37 and other relevant regulations (the Charities Act and Regulations) and Financial Reporting Standards in Singapore (FRSs) so as to present fairly, in all material respects, the state of affairs of the Charity as at 30 September 2017 and the results, changes in equity and cash flows of the Charity for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing (SSAs). Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Charity in accordance with the Accounting and Corporate Regulatory Authority (ACRA) Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other matters

CHARIS is an archdiocesan body established under the Titular Roman Catholic Archbishop of Singapore and is not a separate legal entity. The attached financial statements have been prepared from the records of CHARIS only and do not extend to any financial statements of the Titular Roman Catholic Archbishop of Singapore, taken as a whole.

This is a special purpose engagement for CHARIS for the financial year ended 30 September 2017.

With effect from 1 July 2016, A Call To Share (“ACTS”) an affiliate of CHARIS, is included as part of CHARIS for purposes of fund-raising and grants under Commissioner of Charities (“CoC”) permit granted to CHARIS. Under the arrangement, ACTS has undertaken to follow the internal control processes of CHARIS and the scope of grants as determined by CHARIS. ACTS is audited separately from CHARIS.

INDEPENDENT AUDITOR'S REPORT

for the financial year ended 30 September 2017

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the provisions of the Societies Act, the Charities Act and Regulations and FRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Charity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Charity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

INDEPENDENT AUDITOR'S REPORT

for the financial year ended 30 September 2017

Auditor's Responsibilities for the Audit of the Financial Statements (Cont'd)

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion,

- (a) the accounting and other records required to be kept by the Charity have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations; and
- (b) the fund raising appeals held during the year ended 31 March 2017 have been carried out in accordance with regulation 6 of the Societies Regulations issued under the Societies Act (Chapter 311) and proper accounts and other records have been kept of the fund raising appeals.

INDEPENDENT AUDITOR'S REPORT
for the financial year ended 30 September 2017

Report on Other Legal and Regulatory Requirements (Cont'd)

During the course of our audit, nothing has come to our attention that caused us to believe that during the year:

- (a) the Charity has not used the donation moneys in accordance with its objectives as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- (b) the Charity has not complied with the requirements of Regulation 15 of the Charities (Institutions of a Public Character) Regulations.

Enterprise Accountants LLP
Public Accountants and Chartered Accountants
Singapore,

Engagement Partner
Goh Eng Koon (00946)

CARITAS HUMANITARIAN AID & RELIEF INITIATIVES, SINGAPORE

STATEMENT OF FINANCIAL ACTIVITIES

for the financial year ended 30 September 2017

	Note	General Fund (GF) 2017 SGD	Humanitarian Aid Fund (HAF) 2017 SGD	Total 2017 SGD
Income				
<i>Income from generated funds</i>				
Voluntary income		511,233	1,775,827	2,287,060
<i>Activities for generating funds</i>				
Investment income		33,136	-	33,136
<i>Income from charitable activities</i>		-	56,787	56,787
<i>Other income</i>		1,486	-	1,486
Total income	4	545,855	1,832,614	2,378,469
Expenditures				
Cost of generating funds		18,151	48,203	66,354
Cost of charitable activities		71,921	1,400,415	1,472,336
Governance costs		32,569	61,007	93,576
Total expenditures	5	122,641	1,509,625	1,632,266
Net income		423,214	322,989	746,203
Total funds brought forward	17	1,468,638	1,088,286	2,556,924
Total funds carried forward		1,891,852	1,411,275	3,303,127

The accompanying notes form an integral part of these financial statements

CARITAS HUMANITARIAN AID & RELIEF INITIATIVES, SINGAPORE

STATEMENT OF FINANCIAL ACTIVITIES

for the financial year ended 30 September 2017

	Note	General Fund (GF) 2016 SGD	Humanitarian Aid Fund (HAF) 2016 SGD	Total 2016 SGD
Income				
<i>Income from generated funds</i>				
Voluntary income		181,771	264,740	446,511
<i>Activities for generating funds</i>				
Investment income		19,486	-	19,486
<i>Income from charitable activities</i>		-	22,552	22,552
<i>Other income</i>		1,646	-	1,646
Total income	4	202,903	287,292	490,195
Expenditures				
Cost of generating funds		40,612	5,755	46,367
Cost of charitable activities		162,264	1,080,233	1,242,497
Governance costs		77,618	8,791	86,409
Total expenditures	5	280,494	1,094,779	1,375,273
Net income		(77,591)	(807,487)	(885,078)
Total funds brought forward	17	1,546,229	1,895,773	3,442,002
Total funds carried forward		1,468,638	1,088,286	2,556,924

The accompanying notes form an integral part of these financial statement

CARITAS HUMANITARIAN AID & RELIEF INITIATIVES, SINGAPORE

STATEMENT OF FINANCIAL POSITION

as at 30 September 2017

	Note	2017 SGD	2016 SGD
Non-current assets			
Property, plant and equipment	11	99,578	126,151
		<u>99,578</u>	<u>126,151</u>
Current assets			
Other receivables	12	47,780	111,335
Inventories	15	54,420	-
Cash and cash equivalents	13, 16	3,761,782	2,805,933
		<u>3,863,982</u>	<u>2,917,268</u>
Current liabilities			
Other payables	14, 16	660,433	486,495
		<u>660,433</u>	<u>486,495</u>
Net current assets		<u>3,203,549</u>	<u>2,430,773</u>
Non-current liabilities			
Non-current payable	14	-	-
		<u>-</u>	<u>-</u>
Net assets		<u>3,303,127</u>	<u>2,556,924</u>
Funds of charity			
<i>Unrestricted funds</i>			
General fund	17	1,891,852	1,468,638
<i>Restricted funds</i>			
Humanitarian Aid Fund	17	1,411,275	1,088,286
		<u>1,411,275</u>	<u>1,088,286</u>
Total charity funds		<u>3,303,127</u>	<u>2,556,924</u>

The accompanying notes form an integral part of these financial statement

CARITAS HUMANITARIAN AID & RELIEF INITIATIVES, SINGAPORE

STATEMENT OF CASH FLOWS

for the financial year ended 30 September 2017

	2017 SGD	2016 SGD
Cash flows from operating activities		
Net (expenditures)/income	746,203	(885,078)
Adjustments for:		
Depreciation of property, plant and equipment	26,573	32,808
Interest income	33,136	19,486
	805,912	(832,784)
<i>Changes in working capital:</i>		
Receivables	63,555	(7,591)
Payables	173,938	327,484
Stock	(54,420)	-
<i>Net cash flows from/ (used in) operating activities</i>	988,985	(512,891)
Cash flows from investing activities		
Purchase of property, plant and equipment	-	(6,235)
Interest received	(33,136)	(19,486)
<i>Net cash flows from/ (used in) investing activities</i>	(33,136)	(25,721)
<i>Net (decrease)/increase in cash and cash equivalents</i>	955,849	(538,612)
Cash and cash equivalents at beginning of financial year	2,805,933	3,344,545
Cash and cash equivalents at end of financial year	3,761,782	2,805,933

The accompanying notes form an integral part of these financial statement

CARITAS HUMANITARIAN AID & RELIEF INITIATIVES, SINGAPORE

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. General Information

Caritas Humanitarian Aid & Relief Initiatives, Singapore ('CHARIS') is an archdiocesan body established under the Titular Roman Catholic Archbishop of Singapore. CHARIS is the Catholic Church's umbrella body for overseas humanitarian aid.

CHARIS was formed in 2010 and officially launched on 20 August 2010 by Archbishop Nicholas Chia. CHARIS took over the assets and the operations of its predecessor, Archdiocesan Crisis Coordination Team, a body of Titular Roman Catholic Archbishop of Singapore.

2. Basis of accounting

These financial statements have been prepared on the basis of historical cost in accordance with Singapore Charities Accounting standards.

3. Accounting policies

3.1 Recognition of income

These are included in the Statement of Financial Activities ("SoFA") when:

- the organisation becomes entitled to the income;
- the governing board members are reasonably certain the organisation will receive the income; and
- the monetary value can be measured with sufficient reliability.

3.2 Income with related expenditure

When income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SoFA.

3.3 Grant income and donations

Grant income and donations are only included in the SoFA when the organisation has unconditional entitlement to the receipts.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

3. Accounting policies (cont'd)

3.3 Grant income and donations (cont'd)

The CHARIS was permitted by Ministry of Culture, Community and Youth dated, 1 January 2016 (Permit No. 0042/2016) to raise funds up to \$3,000,000 from the church congregation during the period 01 January 2017 to 31 December 2017.

3.4 Gifts in kind

Gifts in kind that are of substantial monetary value and can be estimated with sufficient reliability are accounted for at a reasonable estimate of their value to the organisation or the amount actually realized.

3.5 Donated services and facilities

These are only included in income (with an equivalent amount in expenditure) where the benefit to the organisation is reasonably quantifiable, measurable and material. The value placed on these receipts is the estimated value to the organisation of the service or facility received.

3.6 Investment Income

This is included in the financial statements when receivable. Interest income is recognised on using the effective interest method.

3.7 Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the organisation to make payment.

3.8 Governance costs

Governance costs include costs of the preparation and examination of statutory accounts, the costs of governing board meetings and cost of any legal advice for the governing board on governance or constitutional matters.

3.9 Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of funds.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

3. Accounting policies (cont'd)

3.10 Property, plant and equipment

Property, plant and equipment are stated at cost less accumulated depreciation and impairment loss.

The cost of an item of property, plant and equipment initially recognised includes its purchase price and any cost that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation of property, plant and equipment is calculated on a straight line method to write off cost of the assets (net of residual value) over their estimated useful lives as follows:

	<u>Years</u>
Computer equipment	1
Office equipment	5
Furniture & fittings	5
Leasehold improvement	10

The residual values, estimated useful lives and depreciation method of property, plant and equipment are reviewed, and adjusted as appropriate, at end of each reporting period. The effects of any revision are recognised in profit or loss when the changes arise.

Fully depreciated assets are retained in the financial statements until they are no longer in use.

Subsequent expenditure relating to property, plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the organisation and the cost of the item can be reliably measured. All other repair and maintenance expenses are recognised in profit or loss when incurred.

On disposal of an item of property, plant and equipment, the difference between the disposal proceeds and its carrying amount is recognised in the profit or loss.

Property, plant and equipment are capitalised if they can be used for more than one year and cost at least SGD 500. They are valued at cost or, if gifted, at their fair value at the date of the gift.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

3. Accounting policies (cont'd)

3.11 Trade and other receivables

Trade and other receivables excluding prepayments shall be initially recognised at their transaction price, excluding transaction costs, if any. Transaction costs shall be recognised as expenditure in the Statement of Financial Activities as incurred.

Prepayments shall be initially recognised at the amount paid in advance for the economic resources expected to be received in the future.

After initial recognition, trade and other receivables excluding prepayments shall be measured at cost less any accumulated impairment losses. Prepayments shall be measured at the amount paid less the economic resources received or consumed during the financial period.

3.12 Trade and other payables

Trade and other payables excluding accruals shall be recognised at their transaction price, excluding transaction costs, if any, both at initial recognition and at subsequent measurement. Transaction costs shall be recognised as expenditure in the Statement of Financial Activities as incurred. Accruals shall be recognised at the best estimate of the amount payable.

3.13 Functional and presentation currency

Items included in the financial statements of the organisation are measured using the currency of the primary economic environment in which the organisation operates (the “functional currency”). The financial statements are presented in Singapore dollars, which is the functional and presentation currency of the organisation.

3.14 Cash and cash equivalents

Cash and cash equivalents comprise cash on hand, unpledged deposits with financial institutions which are subject to an insignificant risk of change in value and net of bank overdrafts.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

4. Analysis of income

Analysis		General Fund (GF) 2017 SGD	Humanitarian Aid Fund (HAF) 2017 SGD	Total 2017 SGD
Voluntary income	Donations	231,233	1,775,827	2,007,060
	Grant received from Caritas Singapore Community Council	280,000	-	280,000
	Total	511,233	1,775,827	2,287,060
Investment income	Bank interest income	33,136	-	33,136
	Total	33,136	-	33,136
Income from charitable activities	Volunteers' contribution for mission trips	-	17,915	17,915
	Other charitable income	-	38,872	38,872
	Total	-	56,787	56,787
Other income	Special employment credit and Temporary employment credit from Central Provident Fund	1,486	-	1,486
	Total	1,486	-	1,486
		<u>545,855</u>	<u>1,832,614</u>	<u>2,378,469</u>

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

4. Analysis of income (cont'd)

Analysis		General Fund (GF) 2016 SGD	Humanitarian Aid Fund (HAF) 2016 SGD	Total 2016 SGD
Voluntary income	Donations ¹	-	264,740	264,740
	Gifts-in-kind	1,771	-	1,771
	Grant received from Caritas Singapore Community Council	180,000	-	180,000
	Total	181,771	264,740	446,511
Investment income	Bank interest income	19,486	-	19,486
	Total	19,486	-	19,486
Income from charitable activities	Volunteers' contribution for mission trips	-	22,480	22,480
	Other charitable income	-	72	72
	Total	-	22,552	22,552
Other income	Special employment credit and Temporary employment credit from Central Provident Fund	1,646	-	1,646
	Total	1,646	-	1,646
		202,903	287,292	490,195

¹ There was a reduction of donations in FY2016 as there was no fund raising event in FY2016. However, there were two fund raising events held on October 2014 and May 2015 in FY2015.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

5. Analysis of expenditure

		General Fund (GF) 2017 SGD	Humanitarian Aid Fund (HAF) 2017 SGD	Total 2017 SGD
Analysis				
Cost of generating voluntary income	Direct costs	-	13,980	13,980
	Staff costs	11,838	22,321	34,159
	Support costs (Note 6)	6,313	11,902	18,215
	Total	18,151	48,203	66,354
Cost of charitable activities (Note 7)	Direct costs (Note 7.2)	-	1,233,086	1,233,086
	Staff costs ¹	47,354	121,011	168,365
	Support costs (Note 6)	24,567	46,318	70,885
	Total	71,921	1,400,415	1,472,336
Governance costs	Direct costs	2,545	4,399	6,944
	Staff costs	19,731	37,201	56,932
	Support costs (Note 6)	10,293	19,407	29,700
	Total	32,569	61,007	93,576
		122,641	1,509,625	1,632,266

¹ Increase in staff cost was due to additional staff employed for HFF 2017 event

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

5. Analysis of expenditure (cont'd)

		General Fund (GF) 2016 SGD	Humanitarian Aid Fund (HAF) 2016 SGD	Total 2016 SGD
Analysis				
Cost of generating voluntary income	Direct costs	-	1,155	1,155
	Staff costs	23,945	2,712	26,657
	Support costs (Note 6)	16,667	1,888	18,555
	Total	40,612	5,755	46,367
Cost of charitable activities (Note 7)	Direct costs (Note 7.2)	-	1,061,856	1,061,856
	Staff costs	95,625	10,830	106,455
	Support costs (Note 6)	66,639	7,547	74,186
	Total	162,264	1,080,233	1,242,497
Governance costs	Direct costs	11,553	1,309	12,862
	Staff costs	40,052	4,536	44,588
	Support costs (Note 6)	26,013	2,946	28,959
	Total	77,618	8,791	86,409
		280,494	1,094,779	1,375,273

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

6. Support costs

	Cost of generating funds SGD	Cost of Charitable Activities SGD	Governance cost SGD	Total SGD
2017				
Human resources	6,313	24,567	10,293	41,173
Finance cost	1,441	5,765	2,402	9,608
Information technology	616	2,466	1,027	4,109
Corporate resources	9,845	38,087	15,978	63,910
	<u>18,215</u>	<u>70,885</u>	<u>29,700</u>	<u>118,800</u>
2016				
Human resources	810	3,207	1,384	5,401
Finance cost	1,836	7,344	3,060	12,240
Information technology	2,025	8,101	3,375	13,501
Corporate resources	13,884	55,534	21,140	90,558
	<u>18,555</u>	<u>74,186</u>	<u>28,959</u>	<u>121,700</u>

7. Cost of charitable activities

7.1 Total costs

Nature of expenditure	Direct cost 2017 SGD	Staff and Support cost 2017 SGD	Total 2017 SGD
<u>Disaster</u>			
Capacity Building	137,849	26,746	164,595
Disaster Relief	248,853	48,284	297,136
Reconstruction and Rehabilitation	277,067	53,758	330,825
<u>Non-Disaster</u>			
Humanitarian Others	531,961	103,214	635,175
<u>Mission Expense</u>	<u>37,357</u>	<u>7,248</u>	<u>44,605</u>
	<u>1,233,087</u>	<u>239,249</u>	<u>1,472,336</u>

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

7. Cost of charitable activities (cont'd)

7.1 Total costs (cont'd)

Nature of expenditure	Direct cost 2016 SGD	Staff and Support cost 2016 SGD	Total 2016 SGD
<u>Disaster</u>			
Capacity Building	33,069	5,625	38,694
Disaster Relief	349,529	59,461	408,990
Reconstruction and Rehabilitation	332,888	56,631	389,519
<u>Non-Disaster</u>			
Humanitarian Others	319,135	54,291	373,426
<u>Mission Expense</u>	<u>27,235</u>	<u>4,633</u>	<u>31,868</u>
	<u>1,061,856</u>	<u>180,641</u>	<u>1,242,497</u>

7.2 Details of direct cost of charitable activities

2017							
Nature of expenditure							
No	Beneficiaries/ Activities	Restricted Fund Name ¹	Capacity Building 2017 SGD	Disaster Relief 2017 SGD	Reconstruction and Rehabilitation 2017 SGD	Humanitarian Others (Non- disaster) 2017 SGD	Mission Expense 2017 SGD
1	Caritas Haiti	HAF2015 Common SubFund		14,125			
2	Caritas Mynamar-Taunggyi HIV Centre	HAF2015 Common SubFund				50,945	
3	Nepal Flood Response	HAF2015 Common SubFund		64,720			
4	Caritas Bangladesh	HAF2017 Common Fund				64,720	
5	M3 Mynamar	HAF2015 Common SubFund				23,448	

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

7. Cost of charitable activities (cont'd)

7.2 Details of direct cost of charitable activities (cont'd)

2017							
			Nature of expenditure				
No	Beneficiaries/ Activities	Restricted Fund Name ¹	Capacity Building 2017 SGD	Disaster Relief 2017 SGD	Reconstruction and Rehabilitation 2017 SGD	Humanitarian Others (Non-disaster) 2017 SGD	Mission Expense 2017 SGD
6	Caritas Jerusalem	HAF Gaza 16				30,000	
7	Caritas Mongolia	HAF Mongolia 16				500	
8	Caritas Jordon	HAF Syrian Ref 2016				50,000	
9	Caritas Cambodia -Siem Reap	HAF2015 Common SubFund				3,029	
10	CORDAID Philippines	HAF2015 Common SubFund			67,497		
11	Jesuit Vietnam Province	HAF2015 Common SubFund		14,208			
12	Caritas Philippines NASSA	HAF 2015 Common Subfund/HAF Phil 2016		50,000			
13	Church of St Theresa Kota Marudu	HAF2015 Common SubFund		4,820			
14	Caritas Mongolia	HAF2015 Common SubFund		31,500			
15	Church of St Francis Xavier	HAF2015 Common SubFund				8,691	
16	Salesian Sister of Don Bosco Vietnam	HAF2015 Common SubFund				10,000	
17	Caritas Jordon	HAF ME 15/Iraq 15/Syrian 16/HAF 2015 Common SubFund				31,014	
18	Caritas India- 2nd Tranche Grant Collaboration	HAF2015 Common SubFund				50,000	

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

7. Cost of charitable activities (cont'd)

7.2 Details of direct cost of charitable activities (cont'd)

2017							
			Nature of expenditure				
No	Beneficiaries/ Activities	Restricted Fund Name ¹	Capacity Building 2017 SGD	Disaster Relief 2017 SGD	Reconstruction and Rehabilitation 2017 SGD	Humanitarian Others (Non-disaster) 2017 SGD	Mission Expense 2017 SGD
19	Caritas Sri Lanka Flood Relief	India Flood 2015 /HAF 2015 Common SubFund		69,480			
20	Carias Nepalal EQ	HAF Nepal EQ 15/HAF Nepal EQ16/ HAF 15 Common Subfund			209,569		
21	Good Shepherd Sisters Thailand	HAF2015 Common SubFund				28,090	
22	Caritas Africa - USD 5,000	HAF2015 Common SubFund	7,834				
23	Project Micah	HAF2015 Common SubFund				13,000	
24	Caritas Philippines	HAF2015 Common SubFund				69,700	
25	Holy Infant Orphanage	HAF2015 Common SubFund				25,000	
26	Caritas Myanmar,KMSS	HAF Myanmar 16				8,223	
27	Refugee Catholic Learning Centre	HAF2015 Common SubFund				24,210	
28	Lasailian Mission Centre	HAF2015 Common SubFund				4,500	

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

7. Cost of charitable activities (cont'd)

7.2 Details of direct cost of charitable activities (cont'd)

2017							
			Nature of expenditure				
No	Beneficiaries/ Activities	Restricted Fund Name ¹	Capacity Building 2017 SGD	Disaster Relief 2017 SGD	Reconstruction and Rehabilitation 2017 SGD	Humanitarian Others (Non-disaster) 2017 SGD	Mission Expense 2017 SGD
29	Nassa Copers, Marawi	HAF2015 Common SubFund				36,891	
30	Caritas Asia Capacity Building	HAF2015 Common SubFund	50,000				
31	Humanitarian Forum & Fair 2017	HAF2016/17 Common SubFund	77,769				
32	Mission trips to Romlan	HAF2017 Common SubFund					7,762
33	Mission trips to Siem Reap	HAF2017 Common SubFund					12,070
34	Mission Trip to Nepal	HAF2017 Common SubFund					15,825
35	Mission - ACTS2916	HAF 2016 ACTS29 SubFund					1,700
36	Parish and Volunteers	HAF2016/17 Common SubFund	1,143				
37	Formation, ABC, Chill out Session	HAF2017 Common SubFund	1,103				
Total direct cost of charitable activities: \$1,233,086			137,849	248,853	277,066	531,961	37,357

¹ See Note 14 for types of Funds and Subfunds

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

7. Cost of charitable activities (cont'd)

7.2 Details of direct cost of charitable activities (cont'd)

2016							
			Nature of expenditure				
No	Beneficiaries/ Activities	Restricted Fund Name ¹	Capacity Building 2016 SGD	Disaster Relief 2016 SGD	Reconstruction and Rehabilitation 2016 SGD	Humanitarian Others (Non-disaster) 2016 SGD	Mission Expense 2016 SGD
1	Acst29 Community Services Inc	HAF2015 Common Subfund			73,855		
2	Canossian Daughters of Charity	HAF2015 Common Subfund				84,249	
3	Caritas Cambodia	HAF2015 Common Subfund			9,567		
4	Caritas Ecuador	HAF2015 Common Subfund		30,000			
5	Caritas India	HAF2015 Common Subfund				50,000	
6	Caritas Internationalis	HAF 2015 Nepal EQ Subfund			199,466		
7	Caritas Japan	HAF2015 Common Subfund		20,000			
8	Caritas Jerusalem	HAF2015 Common Subfund/HAF 2015 Gaza Subfund				25,363	
9	Caritas Jordon	HAF 2015 Syrian Refugee Subfund				25,000	
10	Caritas Myanmar	HAF2015 Common Subfund/HAF 2015 Myanmar Flood Subfund			50,000		

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

7. Cost of charitable activities (cont'd)

7.2 Details of direct cost of charitable activities (cont'd)

2016							
			Nature of expenditure				
No	Beneficiaries/ Activities	Restricted Fund Name ¹	Capacity Building 2016 SGD	Disaster Relief 2016 SGD	Reconstruction and Rehabilitation 2016 SGD	Humanitarian Others (Non-disaster) 2016 SGD	Mission Expense 2016 SGD
11	Caritas Pakistan	HAF2015 Common Subfund		20,000			
12	Caritas Philippines	HAF2014 Common Subfund/HAF2015 Common Subfund		200,000			
13	Caritas Philippines	HAF2015 Common SubFund		50,000			
14	Caritas Philippines	HAF2015 Common Subfund/HAF 2016 Phil Typhoon Melor Subfund		30,416			
15	Caritas SED Galle	HAF2015 Common Subfund				25,991	
16	Caritas Sri Lanka	HAF2015 Common Subfund		20,000			
17	Clare's Missionary	HAF2015 Common Subfund				10,992	
18	Daughters of Mary Help of Christians (Myanmar)	HAF2015 Common Subfund				36,593	
19	Daughters of Mary Help of Christians (Philippines)	HAF 2015 Common Subfund/HAF 2015 Phil Subfund/HAF2015 Haiyan Subfund		17,620			
20	Daughters of Mary Help of Christians (Vietnam)	HAF2015 Common Subfund				3,150	

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

7. Cost of charitable activities (cont'd)

7.2 Details of direct cost of charitable activities (cont'd)

2016							
			Nature of expenditure				
No	Beneficiaries/ Activities	Restricted Fund Name ¹	Capacity Building 2016 SGD	Disaster Relief 2016 SGD	Reconstruction and Rehabilitation 2016 SGD	Humanitarian Others (Non-disaster) 2016 SGD	Mission Expense 2016 SGD
21	Diocesan Social Action of Suratthani Diocese	HAF2015 Common Subfund				24,997	
22	Karina - Caritas Indonesia	HAF2015 Common Subfund		10,000			
23	Mission Trip to Bogo	HAF2015 Common Subfund					17,415
24	Mission Trip to Sri Lanka	HAF2016 Common Subfund					9,820
25	Rahmatan Lil Alamin Foundation Ltd	HAF2014 Common Subfund				10,000	
26	Solidarity & Education	HAF2016 Common Subfund	33,069				
27	The Somaskan Society	HAF2015 Common Subfund				22,800	
28	Deferred HADR Grant ²	HAF2015 Common Subfund		(48,507)			
Total direct cost of charitable activities: \$1,061,856			33,069	349,529	332,888	319,135	27,235

¹ See Note 16 for types of Funds and Subfunds

² There was a write back to Deferred HADR Grant as there was no top up of stockpile due to the termination of third party logistics provider in year 2016.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

8. Details of certain items of expenditure

8.1 Governing board member expenses

During the year, no expenses were paid to the governing board members.

8.2 Fees for audit of the financial statements

	2017 SGD	2016 SGD
Auditor's remuneration for reporting on the financial statements	4,500	4,615

9. Employee benefits expense

Staff Costs	2017 SGD	2016 SGD
Salaries	185,535	150,824
Central provident fund contributions	30,150	23,882
Other short-term benefits	12,715	2,994
	228,400	177,700

There were three full-timed employees in the organisation during the financial year and they were all key personnel. None of the employees had remunerations above SGD 100,000.

10. Operating lease commitments

The company leases office under non-cancellable operating lease agreements. These leases have varying terms, escalation clauses and renewal rights.

The future minimum rental payable under non-cancellable operating leases contracted for at the end of the reporting period but not recognised as liabilities, are as follows:

	2017 SGD	2016 SGD
Not later than one year	59,400	59,400
Later than one year but not later than five years	237,600	237,600
Later than five years	74,250	133,650
	371,250	430,650

NOTES TO THE FINANCIAL STATEMENTS
for the financial year ended 30 September 2017

11. Property, plant and equipment

	Office Equipment SGD	Computer Equipment SGD	Furniture & Fittings SGD	Leasehold Improvement SGD	Total SGD
Cost:					
Balance as at 01.10.2016 and 30.09.2017	16,100	22,964	44,704	146,013	229,781
Accumulated Depreciation:					
Balance as at 01.10.2016	10,040	22,964	26,823	43,803	103,630
Depreciation	3,030	-	8,942	14,601	26,573
Balance as at 30.09.2017	13,070	22,964	35,765	58,404	130,203
Carrying amount:					
Balance as at 30.09.2017	3,030	-	8,939	87,609	99,578

NOTES TO THE FINANCIAL STATEMENTS
for the financial year ended 30 September 2017

11. Property, plant and equipment (cont'd)

	Office Equipment SGD	Computer Equipment SGD	Furniture & Fittings SGD	Leasehold Improvement SGD	Total SGD
Cost:					
Balance as at 01.10.2015	16,100	16,729	44,704	146,013	223,546
Additions	-	6,235	-	-	6,235
Balance as at 30.09.2016	16,100	22,964	44,704	146,013	229,781
Accumulated Depreciation:					
Balance as at 01.10.2015	7,009	16,729	17,882	29,202	70,822
Depreciation	3,031	6,235	8,941	14,601	32,808
Balance as at 30.09.2016	10,040	22,964	26,823	43,803	103,630
Carrying amount:					
Balance as at 30.09.2016	6,060	-	17,881	102,210	126,151

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

12. Other receivables

12.1 Analysis of receivables

	Amounts falling due within one year 2017 SGD
Other receivables	47,780
	<u>47,780</u>
	Amounts falling due within one year 2016 SGD
Other receivables	111,335
	<u>111,335</u>

On 1st August 2016, CHARIS entered into a contractual arrangement with new third party logistics company. Under the agreement, new third party logistics company will receive \$100,000 upfront payment from CHARIS and is required to purchase \$50,000 of physical stock as specified by CHARIS and maintain \$50,000 for virtual cash stockpile.

12.2 Non-current receivable

In September 2011, CHARIS entered into an arrangement with a third party logistics company to provide CHARIS with a quick response capability for Humanitarian Aid & Disaster Relief (HADR) supplies. In this arrangement, CHARIS provides an upfront deposit of SGD 100,000, calculated based on the cost of pre-specified goods. The third party logistics company will procure and deliver HADR supplies (beyond the pre-specified goods) to affected areas on the direction of CHARIS which shall then pay the procured cost and the administrative and shipping charges of each request. Upon termination of the contract, which can be initiated by either party, the SGD 100,000 of pre-specified goods will be shipped to any beneficiary organisation(s) identified by CHARIS and CHARIS shall pay only the shipping charges. Noncurrent payable - Deferred HADR Grant (Note 14) refers to this obligation to ship upon termination of the contract.

With effect from 28 June 2016, this arrangement has been terminated. The stock on hand were shipped out to CHARIS beneficiaries or returned to CHARIS.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

13. Cash and cash equivalents

	2017 SGD	2016 SGD
Cash at bank and in hand - CHARIS	3,114,375	2,339,231
Cash at bank and in hand – ACTS (Note 16)	650,198	466,702
	<u>3,761,782</u>	<u>2,805,933</u>

14. Other payables

	Amounts falling due within one year 2017 SGD	Amounts falling due after more than one year 2017 SGD
ACTS HAF (Note 16)	650,198	-
Other payables	10,235	-
	<u>660,433</u>	<u>-</u>
	Amounts falling due within one year 2016 SGD	Amounts falling due after more than one year 2016 SGD
ACTS HAF (Note 16)	466,702	-
Other payables	19,793	-
	<u>486,495</u>	<u>-</u>

15. Inventories

	2017 SGD	2016 SGD
Inventories	<u>54,420</u>	<u>-</u>

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

16. (a) CHARIS is the umbrella body for overseas humanitarian aid by the Archdiocese of Singapore. Humanitarian situations cover natural disasters and other adverse circumstances faced by the poor and needy especially in developing countries in the region.

With effect from 1 July 2016, A Call To Share ("ACTS"), an affiliate of CHARIS, is included as part of CHARIS for purposes of fund raising and grants under the CoC permit granted to CHARIS. Under the arrangement, ACTS has undertaken to follow the internal control processes of CHARIS and the scope of grants as determined by CHARIS. A bank account for the moneys held in trust for ACTS has been set up. The ACTS bank balance represents its share of the Humanitarian Aid Fund under the CoC permit granted to CHARIS.

The financial statements of ACTS is audited separately from CHARIS. Both of the financial statements of CHARIS and ACTS are made publicly use.

- (b) The movement of ACTS HAF for 2017 is as follows:

	2017 SGD	2016 SGD
Balance as at beginning of year	466,702	-
Transfer from Church of Our Lady Queen of Peace	-	181,077
<i>Income:</i>		
Income from generated funds	148,116	34,198
Income from charitable activities	434,664	318,131
Other income	3,980	-
	<u>586,760</u>	<u>533,406</u>
<i>Expenditures:</i>		
Cost of generating funds	(46,549)	(42,434)
Cost of charitable activities	(387,060)	(2,065)
Governance costs	(2,200)	-
	<u>150,951</u>	<u>488,907</u>
<i>Changes in working capital:</i>		
Receivables	11,815	(24,205)
Payables	44,360	2,000
Balance as at end of year	<u>650,198</u>	<u>466,702</u>

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

17. Funds of charity

17.1 Funds held in 2017

Fund/Subfund name	Type	Purpose	Restrictions
General Fund	Unrestricted	To fund operation cost of CHARIS	None
HAF2017 Common Subfund	Restricted	Donations received in 2017 for overseas humanitarian aid	To be disbursed by 30 Sep 2019
HAF2017 JRS Subfund ¹	Restricted	Donations received in 2017 for specific disasters/ countries	To be disbursed by 30 Sep 2019
HAF2017 Other Subfund ²	Restricted	Donations received in 2017 for specific disasters/countries	To be disbursed by 30 Sep 2019
HAF2016 Other Subfund ³	Restricted	Donations received in 2016 for specific disasters/countries	To be disbursed by 30 Sep 2018

¹ As at 30 September 2017, JRS HAF Subfunds with a total amount of S\$70,936.25 were carried forward.

² As at 30 September 2016, 2 of 2017 HAF Subfunds with a total amount of S\$14,330 were carried forward. Each Subfund ranges from S\$4,330 to S\$10,000.

³ As at 30 September 2016, 2016 ACTS29 HAF Subfunds with a total amount of S\$6,900 were carried forward.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

Funds held in 2016

Fund/Subfund name	Type	Purpose	Restrictions
General Fund	Unrestricted	To fund operation cost of CHARIS	None
HAF2016 Common Subfund	Restricted	Donations received in 2017 for overseas humanitarian aid	To be disbursed by 30 Sep 2018
HAF2016 Other Subfund ¹	Restricted	Donations received in 2017 for specific disasters/countries	To be disbursed by 30 Sep 2018 for specific disasters/countries
HAF2015 Other Subfund ²	Restricted	Donations received in 2016 for specific disasters/countries	To be disbursed by 30 Sep 2017 for specific disasters/countries
HAF2015 Nepal Subfund	Restricted	Donations received in 2016 for Nepal Earthquake	To be disbursed by 30 Sep 2017 for disaster - Nepal Earthquake
HAF2015 Common Subfund	Restricted	Donations received in 2016 for overseas humanitarian aid	To be disbursed by 30 Sep 2017

¹ As at 30 September 2016, 5 of 2016 HAF Subfunds with a total amount of S\$95,840 were carried forward. Each Subfund ranges from S\$500 to S\$44,692.

² As at 30 September 2016, 3 of 2015 HAF Subfunds with a total amount of S\$8,490 were carried forward. Each Subfund ranges from S\$70 to S\$6,920.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

17. Funds of charity (cont'd)

17.2 Movement of major funds

Fund Name	Funds brought forward 2017 SGD	Income 2017 SGD	Expenditure 2017 SGD	Net deficit / surplus 2017 SGD	Funds carried forward 2017 SGD
General Fund (GF)	1,468,638	545,855	(122,641)	423,214	1,891,852
Humanitarian Aid Fund (HAF):					
HAF2017 Common Subfund	-	1,747,348	(428,239)	1,319,109	1,319,108
HAF2017 JRS Subfund ¹	-	70,936	-	70,936	70,936
HAF2017 Other Subfund ²	-	14,330	-	14,330	14,330
HAF2016 Common Subfund	17,200	-	(17,200)	(17,200)	-
HAF2016 Other Subfund ³	95,840	-	(88,940)	(88,940)	6,900
HAF2015 Common Subfund	782,118	-	(782,118)	(782,118)	-
HAF2015 Other Subfund ¹	8,490	-	(8,490)	(8,490)	-
HAF2015 Nepal Subfund	184,639	-	(184,638)	(184,638)	-
	<u>1,088,286</u>	<u>1,832,614</u>	<u>(1,509,625)</u>	<u>322,989</u>	<u>1,411,275</u>
Total Funds	<u>2,556,924</u>	<u>2,378,469</u>	<u>(1,632,266)</u>	<u>746,203</u>	<u>3,303,127</u>

¹ As at 30 September 2017, JRS HAF Subfunds with a total amount of S\$70,936.25 were carried forward.

² As at 30 September 2017, 2 of 2017 HAF subfunds with total amount of S\$14,330 were carried forward. Each Subfund ranges from S\$4,330 to S\$10,000

³ As at 30 September 2017, 2016 ACTS29 HAF Subfunds with a total amount of S\$6,900 were carried forward.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

17. Funds of charity (cont'd)

17.2 Movement of major funds (cont'd)

Fund Name	Funds brought forward 2016 SGD	Income 2016 SGD	Expenditure 2016 SGD	Net deficit / surplus 2016 SGD	Funds carried forward 2016 SGD
General Fund (GF)	1,546,229	202,903	(280,494)	(77,591)	1,468,638
Humanitarian Aid Fund (HAF):					
HAF 2016 Common Subfund	-	93,012	(75,812)	17,200	17,200
HAF 2016 Other Subfund ¹	-	96,640	(800)	95,840	95,840
HAF 2015 Common Subfund ²	1,362,819	95,020	(675,721)	(580,701)	782,118
HAF 2015 Other Subfund ³	60,770	1,620	(53,900)	(52,280)	8,490
HAF 2015 Nepal Subfund	383,104	1,000	(199,466)	(198,466)	184,638
HAF 2014 Common Subfund	89,080	-	(89,080)	(89,080)	-
	1,895,773	287,292	(1,094,779)	(807,487)	1,088,286
Total Funds	3,442,002	490,195	(1,375,273)	(885,078)	2,556,924

¹ As at 30 September 2016, 5 of 2016 HAF Subfunds with a total amount of S\$95,840 were carried forward. Each Subfund ranges from S\$500 to S\$44,692.

² In 2016, due to termination of top up of stockpile arrangement with third party logistics provider, there was a write back of S\$48,507 to HAF 2015 Common Subfund. See Note 12.2.

³ As at 30 September 2016, 3 of 2015 HAF Subfunds with a total amount of S\$8,490 were carried forward. Each Subfund ranges from S\$70 to S\$6,920.

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 30 September 2017

18. Fair value

The fair value of a financial instrument is the amount at which the instrument could be exchanged or settled between knowledgeable and willing parties in an arm's length transaction.

The following methods and assumptions are used to estimate the fair value of each class of financial instruments for which it is practicable to estimate that value.

Cash and cash equivalents, other receivables and other payables

The carrying amounts of these balances approximate their fair values due to the short-term nature of these balances.

19. Commitments and contingent liabilities

At the end of reporting period, there are no contingent liabilities or capital commitments which need to be disclosed in the financial statements.

20. Events occurring after the reporting period

There were no significant post balance sheet events up to the date of this report that may materially affect the presentation of the financial statements for the financial year ended 30 September 2017.

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