

T-LOAN FORM FOR LOAN OF CAMERA EQUIPMENT

Borrower Information:

| | |
|---------------------|--|
| Name | |
| Organisation | |
| Email | |
| Contact | |

Mission Trip Information:

| | |
|--------------------|--|
| Destination | |
| Dates | |

Equipment Requested:

| Equipment | Available Qty | Loan Qty |
|-------------------|---------------|----------|
| DJI Action Camera | 2 | |
| Tripod | 2 | |
| | | |
| | | |

Terms and Conditions

- The borrower is personally responsible for the camera equipment during the loan period.
- The borrower agrees to compensate CHARIS for any damages or loss of the camera equipment.
- The borrower will return the camera equipment in good working condition by the agreed-upon return date.
- The borrower will notify the CHARIS immediately in case of loss or damage to the camera equipment.
- The borrower will use the camera equipment only for the purpose of the mission trip.

- The borrower agrees that CHARIS shall hold full title and copyright of the recordings/photographs taken during the mission trip.
- The borrower agrees to obtain consent for the collection, use and disclosure of any personal data, and will hold CHARIS harmless of any liabilities in case of any disputes or claims.
- The borrower will not loan the camera equipment to anyone else without the CHARIS' consent.
- The borrower will not sell or transfer ownership of the camera equipment.
- The borrower will not modify or attempt to repair the camera equipment.

Agreement:

I, _____, acknowledge that I have read and understand the terms and conditions of this T-loan form. I agree to abide by these terms and conditions and accept full responsibility for the camera equipment loaned to me.

Signature: _____

Date: _____

FOR CHARIS USE

Returned Date: _____

Checked by (Staff Name): _____

Signature: _____

Remarks:
