

CHARIS' Zoom Pro

Zoom

Zoom meeting is a virtual meeting or video conferencing software that allow participants to connect remotely via video, audio, and chat. It's a way for people to communicate face-to-face or collaborate on projects, even when they are physically separated.

It is ideal for online meeting or online events.

About CHARIS' Zoom Pro Account

- Can hold meeting for up to 30 hours (40 mins limit for free account)
- Up to 100 participants in one meeting

Request Procedure

- To access the account, MO will need to email Ryan at ryan.awyong@charis-singapore.org
- MO will need to provide the following information:
 1. Name of Organisation
 2. Contact of meeting organiser (email/mobile)
 3. Date and Time of online meeting/event
- Please note that requests are handled on a first-come, first-served basis. We regret that if a prior booking has been made, we will be unable to reserve your preferred slot.
- If booking is successful, a zoom link will be shared with you for sharing to your participants.

D-Day Procedure

- On the day of online meeting/event, a CHARIS staff will open the zoom room 15 mins before the start time.
- Organiser are to join using the link provided at least 15 mins before start time.
- The CHARIS staff will transfer the “Host” to the organiser and leave the room.
- Organiser to close the room when the meeting/event ends.

Thank you and God Bless!

